



The University of Akron
Graduate School

REQUEST FOR TRANSFER OF CREDIT

TO BE COMPLETED BY GRADUATE ADVISOR:

Date: _____

Print Full Name (Last, First, Middle)

Student ID Number

Graduate Program

Student's Email Address

Term/ Year	Course Number	Semester Hours	Quarter Hours	Grade	Course Title	Name of Institution Where Classes Were Taken

Official Transcripts are in NOLIJ

Official Transcripts are attached

If a doctoral student, this request is for: Transfer of Credit

Block Transfer of Credit

Graduate Advisor's Signature Date

Graduate Advisor's E-Mail Address

Graduate Advisor's Printed Name Date

Graduate School Date

Please return this form to:

Tracy McCune
Graduate School
Email: mccune@uakron.edu
Fax: 330-972-6475
Campus Mail: +2101

GRADUATE SCHOOL USE ONLY

Classified as a Full Admit

Approve

Disapprove

Successfully completed 12 (or more) graduate credits

Reason: _____

Holds a minimum overall graduate GPA of 3.00

CRITERIA FOR ACCEPTABLE TRANSFER CREDIT

MASTER'S DEGREE

1. Up to one-third of the total credits required for a master's degree may be transferred from an accredited college or university. Departments and colleges may set more restrictive limits. All transfer credit must be at the "A" or "B" level (4.0 to 3.0) in graduate courses. The credits must be relevant to the student's program as determined by the student's academic department, and must fall within the six-year time limit to complete degree requirements.
2. Credits transferred may come from a prior degree. Up to one-third of the total credits required for a master's degree may come from a prior or concurrent degree at The University of Akron. A University of Akron student who seeks to enroll in courses elsewhere for transfer of credit must receive prior approval.
3. A student seeking to transfer credit must have full admission and be in good standing at The University of Akron and at the school at which the credits were earned. Transfer credit shall not be recorded until a student has completed 12 semester credits at The University of Akron with a grade point average of 3.00 or better. Transfer credits from other institutions shall not be computed as part of the student's University of Akron grade point average.

DOCTORAL DEGREE

1. Up to 50 percent of the total credits above the baccalaureate required in a doctoral program may be transferred from accredited college or universities. Departments and colleges may set more restrictive limits. The credits must be relevant to the student's academic program as determined by the student's academic department and must fall within the 10-year limit to complete degree requirements if beyond the master's degree. All credits transferred must be at the "A" or "B" level (4.0 to 3.0) in graduate courses.
2. Credits transferred may come from a prior degree. No more than thirty semester credits may be transferred from a single master's degree. Credits earned in prior or concurrent programs at The University of Akron shall be treated in the same manner as credits earned elsewhere. A University of Akron student who seeks to enroll in courses elsewhere for transfer credit here must receive prior approval.
3. A student seeking transfer credit must have full admission and be in good standing at The University of Akron and at the school at which the credits were earned. Transfer credit shall not be recorded until a student has completed 12 semester credits at The University of Akron with a grade-point average of 3.00 or better. Transfer credits from other institutions shall not be computed as part of the student's University of Akron grade point average.