

The University of Akron
Classification Specification

Job Title:	Environmental & Occupational Health Specialist	Job Code:	46351
Job Function:	Staff	Grade:	120
Job Family:	Classified	FLSA:	Exempt
SOC Description:	6000 Public Safety Division	Date:	1/1/04;7/1/99

Job Summary:

Establish University compliance with all environmental and occupational regulations set by federal, state, and local safety codes. Cooperate with the campus community in responding to health and safety concerns or emergencies.

Essential Functions:

30% Promote compliance with environmental and occupational regulations by inspecting campus buildings and conducting seminars on health and safety training. Control the handling, storage, and disposal of campus hazardous materials and waste.

25% Manage health and safety concerns as communicated by the campus community and outside contractors. Investigates "Safety Concern Form" inquiries and monitors construction activities to ensure that all health and safety standards are met.

15% Assist in the coordination of the University Radiation Safety Program and assumes additional duties associated with the program in the absence of the Radiation Safety Officer. Assist in the preparation of the department budget.

10% Coordinate the Infectious Waste and Bloodborne Pathogen Program that is instituted by the university. Educate others about the program, control transportation of materials and waste pick-up, and provide necessary documentation.

10% Operate as a first responder to all hazardous material incidents and provide other emergency response services when necessary.

10% Maintain and use scientific instrumentation that is necessary for surveying hazardous environments.

Education:

Requires a relevant Bachelor's Degree.

Licenses/Certifications/Requirements:

HazWoper certification (40 hours).

Experience:

Requires a minimum of 2 years experience working in environmental sciences. Proper OSHA training, radiation safety training, and lead assessment training required. Strong oral and written communication skills, proficiency in radon testing and measurement, and advanced knowledge of various safety equipment and procedures required. Ability to coordinate safety programs and respond to emergencies required.

Leadership:

No authority or responsibility for the supervision of others.

Physical Requirements:

Moderate physical effort required involving long periods of standing, walking on rough surfaces, bending and/or stooping; periodic lifting of moderately heavy items (over 25 lbs. -- 50 lbs.).

Working Conditions:

Routine discomforts from exposure to moderate levels of heat, cold, moisture/wetness, noise and air pollution. May involve routine/occasional exposure to light chemical substances or hazards (radiation, chemicals, diseases, heights and moving parts).

The intent of this classification specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. The University requires that all University employees whose assigned duties include some involvement with The University of Akron's intercollegiate athletics program, comply with all relevant NCAA Bylaws in performing their work.