

The University of Akron  
**Classification Specification**

<b>Job Title:</b>	Garde Manger	<b>Job Code:</b>	42431
<b>Job Function:</b>	Staff	<b>Grade:</b>	112
<b>Job Family:</b>	Classified	<b>FLSA:</b>	Non-Exempt
<b>SOC Description:</b>	2000 Finance / Accounting Division	<b>Date:</b>	7/12;1/04;7/99

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**Job Summary:**

Prepare food and bakes desserts to serve while stocking and servicing the pantry area.

**Essential Functions:**

60% Cut, clean and prepare all food items including salads, croutons, meat and cheese trays, vegetables, dressings, etc.

15% Clean equipment and supplies to be used for food preparation or storage.

15% Stock and service the pantry area. Bake pies and cakes to serve to customer.

10% Supervise and train employees while providing assistance with daily work duties.

**Education:**

Requires high school diploma or GED.

**Licenses/Certifications/Requirements:**

Serve Safe Sanitation Certificate.

**Experience:**

Requires a minimum of 6 months experience in the preparation of large quantities of food. Basic math ability and knowledge of proper food sanitation procedure required. Incumbent should be a self starter and be able to work with minimal supervision. Ability to bake, serve food, measure food, and monitor temperature required.

**Leadership:**

Responsible for directing and monitoring the work of student and/or temporary workers.

**Physical Requirements:**

Moderate physical effort required involving long periods of standing, walking on rough surfaces, bending and/or stooping; periodic lifting of moderately heavy items (over 25 lbs. -- 50 lbs.).

**Working Conditions:**

No major sources of working conditions discomfort, standard working environment with possible minor inconveniences due to occasional noise, crowded working conditions, minor heating/cooling or ventilation problems, and/or up to 40% use of PC terminal.

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The intent of this classification specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. The University requires that all University employees whose assigned duties include some involvement with The University of Akron's intercollegiate athletics program, comply with all relevant NCAA Bylaws in performing their work.