



University CouncilSatisfaction Survey Responses

University Council Meeting July 14, 2015





2013-14 UC Satisfaction Survey

Feedback Category	Actions Taken
Standing	✓ Increased consistency outlined for reporting
Committees	✓ Meeting schedules provided to Steering Committee
	✓ Meeting Minutes posted to SharePoint within 7 days; attendance taken at all standing committee meetings and reported as needed to steering
	✓ Increased membership review to balance reporting areas and departments
	✓ Clearer expectations developed and communicated to Standing Committees
Communications	✓ Communication campaign across campus to broaden UC audience
Steering Committee	✓ Chairs meeting held to discuss and resolve issues
	✓ Created and executed expectations for standing committees: goals, annual reports, detailed committee reports, etc.
	✓ Increased detail in Steering Committee reports to UC
	✓ Created and shared a summary of UC accomplishments for prior years



2013-14 UC Satisfaction Survey: Actions Still Needed

Feedback Category	Actions Still Needed
Communications	 Consistency in communication to UA community from UC
Standing Committees	 Consistent meetings with the Standing Committee Chairs
	 Increased effort to ensure Standing Committee members are reporting back to their constituency groups
Steering Committee	 Need to create a process for Standing Committee Chairs to periodically attend Steering Committee meetings to review goals and objectives



2014-15 UC Satisfaction Survey

Response rate 47% (N = 51)

- Standing Committee Members (n = 37)
- UC Members (n = 9)
- UC Member and Standing Committees (n = 5)



2014-15 UC Satisfaction Survey: Results – Standing Committees

Standing Committees have been focused on their goals during the 2014-15 University Council year. (May 1, 2014 – April 30, 2015)

Answer	Response	%
Not at all focused on their goals	2	4%
Somewhat focused on their goals	21	41%
Very focused on their goals	18	35%
I don't know	10	20%
Total	51	100%

Standing Committees I have served on have been focused on their goals during the 2014-15 University Council year. (May 1, 2014 – April 30, 2015)

Answer	Response	%
Not applicable (I did not serve on a	7	14%
standing committee)		
Not at all focused on their goals	1	2%
Somewhat focused on their goals	14	27%
Very focused on their goals	29	57%
Total	51	100%



2014-15 UC Satisfaction Survey: Results – Standing Committees

Do you have suggestions to make the work of the Standing Committees more effective?

Category	Suggestions
Goals/Prioritie s	 Clearer and defined goals , clarify charges to committees More than "recommending role" status for SC
Operations	 UC leadership attend occasional meetings for direction and oversight Be able to get assistance from those in administration Clarify role of undergraduate student representative for all Standing Committees Focus more on representing needs of constituency groups (instead of initiative of sitting VP or individual committee members)
Meeting Structure	 Do not focus on same agenda item month after month (consider brief report so not to center whole meeting on one topic) Meet more often, regularly Prioritize tasks for a single academic year



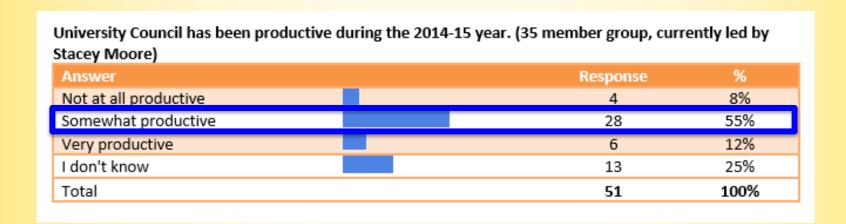
2014-15 UC Satisfaction Survey: Results – Standing Committees

Do you have suggestions to make the work of the Standing Committees more effective?

Category	Suggestions
Attendance	Needs improvementHold individuals accountable for not attending
Communication	 Better advertising for UC topic submissions to provide better input from university community



2014-15 UC Satisfaction Survey: Results – UC Overall





2014-15 UC Satisfaction Survey: Results – UC Overall

Do you have suggestions to make the work of the University Council more effective?

	Category	Suggestions
	Operations	 Include Standing Committees more Establish a clear purpose Increase meaningfulness of student position on standing committees (e.g., attend meetings with USG) Clarify charge, define scope, solidify reporting structure
	Communication	 More frequent communications in Email Digest Improve user friendliness of SharePoint, create subpage for each SC More direction from administration, President, Board of Trustees, and UC on purpose, processes, and goals Increased interaction among SC, students, community, employers
	Meeting Structure	 Questions if Roberts Rules of Order effective Less "grandstanding" by individuals Focus on business of the Council
	Goals	 Submit goals at beginning of calendar year, check on progress of committees



Recommended Action Steps for 2015-16:

Category	Actions to be Taken
Standing Committee Goals	1. Steering Committee define and prioritize Standing Committee annual goal(s) based on (a) bylaws stating the mission of Standing Committee, (b) prior annual goal progress, and (c) administrator recommendation
	2. Steering Committee to send Standing Committee annual reports to each administrator for goal recommendations for 2015-16 to reach a consensus on annual goals
	3. Development of a one-page "best practices" document on how to conduct effective meetings by Standing Committees with high attendance record and annual progress toward goals
	4. Mid-year progress report from Standing Committees on goals



Recommended Action Steps for 2015-16:

Category Actions to be	e Taken
Committee members who Meeting Schedules 6. Allow for a synchronous 7. Standing 0	Committee Chair to consider schedules of all ien scheduling meetings (e.g., use of Doodle poll) members to attend meetings by phone or virtual form Committee Chair provide meeting schedule to Steering Committee



Recommended Action Steps for 2015-16:

Category	Actions to be Taken
Attendance	8. Steering Committee to develop an attendance Chart on SharePoint for Standing Committees to report (monthly?)9. Standing Committee Chairs inform the Steering Committee when a member has missed more than 3 regular meetings
Communication	 10. More frequent updates in E-mail digest 11. Steering Committee meet with Standing Committee Chairs periodically 12. Steering Committee to host orientation (online) focusing
	12. Steering Committee to host orientation (online) focusing on function of UC, Standing Committee to represent constituency groups, etc.
	13. Revise website to include a sub-page for each Standing Committee including annual goals, contact information, members, progress, etc.



Action Steps for 2015-16:

Further recommendations?