

**Department of Educational Foundations and Leadership**  
**College of Education**  
**The University of Akron**

**Graduate Faculty Appointment**

Candidate may apply for one of three categories:

**LEVEL 1 appointee** shall have:

1. Terminal degree: Ed.D. or Ph.D.
2. One refereed publication
  - A. Author or co-author of a refereed journal article. no distinction will be made among journals as long as it is respected in its field and is refereed; this includes electronic journals and other media.
  - B. Author or co-author of a peer-reviewed chapter in a scholarly book that is published by an academic publisher, university press, or professional organization. This includes electronically published books.
  - C. Primary developer/author of instructional media in the field that is officially published by a academic publisher, university press, or professional organization. This included electronically published materials.
3. In addition, evidence of other scholarly activity as demonstrated by involvement in at least one of the activities listed below.
  - A. Presenter at state, regional, national, or international professional meetings.
  - B. Member of a professional accreditation team
  - C. Officer of a state, regional, national, or international organization or of a related task force,
  - D. Additional scholarly publication(s)
  - E. Primary or co-primary investigator of a funded external research grant

**Level II appointee** shall have:

1. Terminal degree: Ed.D. or Ph.D.

2. Four refereed publications or the equivalent
  - A. Minimum of two authored or co-authored refereed journal articles in the field. No distinction will be made among journals as long as it is respected in its field and is referred; this includes electronic journals and other media
  - B. Other scholarly work (equivalent to two refereed articles)
    1. A book in which the applicant is identified as the author or co-author.
  - C. Other scholarly work (each equivalent to one refereed publication)
    1. Author or co-author of a peer-reviewed chapter in a scholarly book that is published by an academic publisher, university press, or professional organization. This includes electronically published books.
    2. Author or co-author or refereed published proceedings of state, regional, national, or international professional organizations.
    3. Primary or co-primary investigator of a funded external research grant
    4. Editor or guest editor of a special issue of a refereed journal.
    5. Primary developer/author of instructional media in the field that is officially published by an academic publisher, university press, or professional organization. This includes electronically published materials.

**AD HOC TEMPORARY appointee** shall have:

1. Terminal degree: Ed. D. or Ph.D.; M.A. or M.S.
2. At the discretion of the Department Promotions Committee and the Department Chair, with appropriate professional experience and certification. Professional experience is of great value in some of the applied education courses offered in this department.

### **PROCEDURES**

These department procedures shall be followed when considering an applicant's request for a Graduate Faculty Appointment:

1. The applicant submits a completed Graduate Faculty Application form and a current curriculum vita to the chairperson of the Department's Promotions Committee. In

compliance with College of Education requirements, one copy of all published materials must be appended to the application, along with a description of the referee process and any other documentation presented in support of the application.

2. The Department Promotion Committee will review each completed application and recommend approval/disapproval to the Department Chair.
3. The Department Chair will review each application, recommend approval/disapproval, and forward a recommendation to the College Dean.
4. The College Dean will review each application and recommend approval/disapproval to the Dean of the Graduate School.
5. In any of the steps above, where the reviewing body has recommended disapproval, the application is returned to the applicant for resolution of matters of concern.

Rev. May 2002.