



## **Office of Student Teaching and Field Experience**

The Lebron James Family Foundation School of Education

Zook Hall, 238 - 330-972-6494

Information regarding field experience and student teaching is available on our website at [www.uakron.edu/education/student-teaching/](http://www.uakron.edu/education/student-teaching/). You can also interact with our staff through email at the following addresses:

- Jennifer J. Morgan, Director Student Teaching & Field Experience: [jjp15@uakron.edu](mailto:jjp15@uakron.edu)
- Katie Feudner, Administrative Assistant: [caf44@uakron.edu](mailto:caf44@uakron.edu)

### **Eligibility For Student Teaching**

According to UA policy, to be eligible to student teach, all coursework, GPA, OAEs, and other criteria as specified by program area and college need to be met **prior** to the first day of the student teaching semester.

Each student teacher is audited by the Office of Student Teaching and Field Experience immediately prior to placement. Any student teacher deemed not eligible by the OSTFE will have his/her placement put on hold and/or cancelled.

Student teachers should schedule an appointment with their faculty advisor and/or their academic advisor to **verify that ALL student teaching eligibility requirements have been met or can be met prior to the first day of your student teaching semester.**

### **Background Checks**

Students are required to complete Bureau of Criminal Investigation and Identification (BCI) and Federal Bureau of Investigation (FBI) background checks and submit the results to authorized personnel at their assigned "school/agency" on or before the first day of their semester in which student teaching will take place. Students are asked to have the background check results mailed to them personally. Students are then asked to keep the original, and provide copies of the results to their placement site.

The University of Akron does not keep copies of background checks in student files. Background checks are good for ONE YEAR from the date they are issued. Information regarding background checks is available on our website at [www.uakron.edu/education/student-teaching/](http://www.uakron.edu/education/student-teaching/).

**Checklist**  
**Fall '22 Student Teaching**  
**August 22, 2022 - December 11, 2022**

- Fill out Student Teaching Application for Fall '22 - **January 3 - January 21, 2022**
- Review the [Student Teaching Handbook](#)
- Schedule an appointment with Faculty/Academic Advisor(s) - Check **DPR**
- Register and pass **ONE** content area OAE
- Mandatory Placement Meeting - **Thursday, April 28, 2022; Zook 108: 4:30 p.m.**
- Background Check (must be **Valid** for entire semester of student teaching)
  - People Check**  
1015th Street SE, Suite D  
Barberton, Ohio 44203  
234-718-3008
- Apply for Graduation - Contact: [registrar@uakron.edu](mailto:registrar@uakron.edu) and My Akron to apply
- The Office of Student Teaching and Field Experience will **ENROLL** you in all student teaching related courses including colloquium and practicum.
- Zip PD - Check Brightspace for **Roo Shop** dates and locations
- CHECK YOUR UA EMAIL OFTEN!**

