

UA College of Engineering
Doctoral Program Forms (DPF)
Procedure for Submission

Doctoral program forms are located on the College of Engineering website under Engineering Graduate Studies, Degree Progress Forms (DPF's) .

Hardcopy of each form is submitted to the program department for the tracking of student progress.

Acceptable doctoral forms are approved by the department and sent to the Dean's Office, College of Engineering

Submit doctoral program forms DPF1, DPF2, DPF3 & RFTC within 24 months of starting a course of study.

DPF1 Doctoral Qualifying Exam Results
DPF2 Doctoral Committee Membership
DPF3 Doctoral Academic Plan of Study

RFTC Request for Transfer of Credit (attach to DPF3)
Form is located on the Graduate School website and required when course credits taken at another institution are transferred to UA.

Note: The maximum allowable transfer credits is 24 credits.

Submit forms DPF4 and DPF5 as early as possible in the student's studies.

DPF4 Doctoral Candidacy Exam Results
DPF5 Dissertation Proposal

DPF6 and all doctoral evaluation rubric forms are completed and signed at the dissertation defense.

Forms are then collected by the dissertation director and delivered to the program department and finally to the Engineering Dean's Office.

DPF6 Dissertation Defense Result
Evaluation Rubric: PhD Dissertation and Examination form

DPF Guidelines can be found at <http://www.uakron.edu/engineering/CE/doctoral/idc-guidelines.dot>

UA College of Engineering
Doctoral Program Forms DPF1
Doctoral Qualifying Exam Results

Submit doctoral program forms DPF1, DPF2, DPF3 & RFTC within 24 months of study.

Academic Plan of Study Code Student ID#

Student Last name Student First name Student Middle name

Year and Semester student began MS program at UA

Year and Semester student began doctoral program at UA

Date (mm/dd/yyyy) of First Qualifying Exam

Hours written Hours oral

- Pass; Accepted into program; Proceed to develop a Plan of Study
- Fail; Re-examination petition approved
- Fail; Recommend dismissal from program

Date (mm/dd/yyyy) of Second Qualifying Exam

Hours written Hours oral

- Pass; Accepted into program; Proceed to develop a Plan of Study
- Fail; Recommend dismissal from program

PRINT NAME

SIGNATURE

Qualifying Exam Committee Chair

date

Department Chair

date

Associate Dean, Engineering Graduate Studies

date

UA College of Engineering
 Doctoral Program Forms DPF2
Doctoral Committee Membership

Submit doctoral program forms DPF1, DPF2, DPF3 & RFTC within 24 months of study.

 Academic Plan of Study Code Student ID#

 Student Last name Student First name Student Middle name

Engineering departments confirm and enter the current graduate faculty status of each committee member.
 The Graduate School website lists graduate faculty members and their current faculty status.
 Majority of committee members must be of Category II.

		Confirm Grad Faculty Status
1 Dissertation Director & Committee Chair	College of Engineering Department	Category II
2 Member	College of Engineering Department	Category
3 Member	College of Engineering Department	Category
4 Member	Department	Category
5 Member (from outside the College of Engineering)	Department	Category

At the discretion of the Dissertation Director or the Associate Dean, Engr Graduate Studies, the committee may consist of additional non-voting members.

 Additional Member WITHIN UA Department

 Additional Member OUTSIDE UA Employer Name

PRINTED NAME

SIGNATURE

 Dissertation Director & Committee Chair _____ date

 Department Chair _____ date

 Associate Dean, Engineering Graduate Studies _____ date

 Graduate School (for ratification and approval) _____ date

UA College of Engineering
 Doctoral Program Forms DPF3
Doctoral Academic Plan of Study

Submit doctoral program forms DPF1, DPF2, DPF3 & RFTC within 24 months of study.

 Academic Plan of Study Code Student ID#

 Student Last name Student First name Student Middle name

List academic course credits by course number (subject area: catalog number). List in NUMERICAL ORDER
 3150:5xx, 4300:7xx, 4600:6xx, etc.

	Course No.	Course Title	Course Credit	Course Grade
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____
13.	_____	_____	_____	_____
14.	_____	_____	_____	_____
15.	_____	_____	_____	_____
16.	_____	_____	_____	_____
17.	_____	_____	_____	_____
18.	_____	_____	_____	_____
19.	_____	_____	_____	_____
20.	_____	_____	_____	_____

_____ Total Academic Course Credits at UA

_____ Total Academic Course Credits transferred (attach form *Request for Transfer of Credit*.)

<https://www.uakron.edu/dotAsset/678079.pdf>

_____ Total Academic Course Credits

Language requirement is satisfied by Plan D: In certain doctoral programs there is no foreign language requirement.

PRINTED NAME

SIGNATURE

_____ Dissertation Director & Committee Chair	_____	_____ date
_____ Committee Member	_____	_____ date
_____ Committee Member	_____	_____ date
_____ Committee Member	_____	_____ date
_____ Committee Member	_____	_____ date
_____ Department Chair	_____	_____ date
_____ Associate Dean, Engineering Graduate Studies	_____	_____ date

UA College of Engineering
Doctoral Program Forms DPF4
Doctoral Candidacy Exam Results

Academic Plan of Study Code

Student ID#

Student Last name

Student First name

Student Middle name

Date (mm/dd/yyyy) of First Candidacy Exam

- Pass; Accepted into program; Proceed to develop a Plan of Study
- Fail; Re-examination petition approved
- Fail; Recommend dismissal from program

Date (mm/dd/yyyy) of Second Candidacy Exam

- Pass; Accepted into program; Proceed to develop a Plan of Study
- Fail; Recommend dismissal from program

PRINTED NAME

SIGNATURE

Dissertation Director & Committee Chair

date

Committee Member

date

Committee Member

date

Committee Member

date

Committee Member

date

Committee Member

date

UA College of Engineering
 Doctoral Program Forms DPF6
Dissertation Defense Result

_____ Academic Plan of Study Code

_____ Student ID#

_____ Student Last name

_____ Student First name

_____ Student Middle name

_____ Date (mm/dd/yyyy) dissertation proposal accepted by doctoral committee

_____ Date (mm/dd/yyyy) of dissertation defense

Successfully defended; zero fail votes

Unsuccessfully defended; one or more fail vote(s)

Members of the doctoral committee hereby record their votes and attest to the record above.

	PRINTED NAME	SIGNATURE	
pass	_____	_____	_____
fail	Dissertation Director & Committee Chair		Date
pass	_____	_____	_____
fail	Committee Member		Date
pass	_____	_____	_____
fail	Committee Member		Date
pass	_____	_____	_____
fail	Committee Member		Date
pass	_____	_____	_____
fail	Committee Member		Date
	_____ Department Chair	_____	Date
	_____ Associate Dean, Engineering Graduate Studies	_____	Date