

# Graduate Assistantship Full-Time Enrollment Exception Request



The University of Akron  
Graduate School

For use by Graduate Assistants in the final semester of degree completion needing fewer than 9 SCH Fall, 9 SCH Spring, or 6 SCH Summer. It is unlikely that an exception will be granted for more than one semester or in any other circumstance.

EMPL ID#: \_\_\_\_\_ UA E-Mail: \_\_\_\_\_ Date: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

International Student       Domestic Student →  In-State       Out-of-State

Academic Department: \_\_\_\_\_

Master's Student       Doctoral Student      SCH Required for Degree: \_\_\_\_\_ SCH Accumulated: \_\_\_\_\_

Anticipated Graduation: \_\_\_\_\_

Department of Service: \_\_\_\_\_ GA Semesters Accumulated: \_\_\_\_\_

Teaching Assistant       Research Assistant       Administrative Assistant

Graduate School Funded       Department Funded       Grant Funded       Start-up Funded

↳  CIGA (Community/Industrial Graduate Assistantship)

Tuition Award SCH Requested: \_\_\_\_\_

Reason for request for exception:  
Please describe with specific detail the circumstance that merits consideration for an exception to the requirement for Graduate Assistants to be enrolled as full-time students (9 SCH Fall, 9 SCH Spring, 6 SCH Summer). Additional sheets may be attached if necessary.

For Graduate School Use Only  
The exception is granted with the following contingencies or conditions.

\_\_\_\_\_  
Appointee Date

\_\_\_\_\_  
Chair/Director of Appointee's Academic Department Date

\_\_\_\_\_  
Head of Service Department or Grant Director  
(if different from the Chair/Director of the academic department) Date

\_\_\_\_\_  
Graduate School Approval Date