

## Graduation Checklist for all Graduate Students

**Prior to graduation there are a number of things that every Graduate Student needs to do to assure that the graduation process goes smoothly.**

- All students should view their academic record in DARS (via My Akron) to ensure that they have met all degree requirements at least one semester prior to graduating. Any questions pertaining to the DARS report should be directed to the student's advisor.
- All students will need to complete the UA Graduate School Exit Survey. The form can be found online at [https://akron.qualtrics.com/SE/?SID=SV\\_eu1Uk32hC2uJnGQ](https://akron.qualtrics.com/SE/?SID=SV_eu1Uk32hC2uJnGQ)
- All students submitting a thesis or dissertation to the Graduate School must read and act in accordance with the *Guidelines for Preparing a Thesis or Dissertation*.  
<http://www.uakron.edu/gradsch/docs/gdln.pdf>

### What to submit if you are completing a thesis or dissertation

\_\_\_\_\_ One final copy of the thesis or dissertation submitted electronically to OhioLINK <https://etdadmin.ohiolink.edu> upon completion of defense and all corrections by the final posted deadline. No exceptions will be made to the deadline.

\_\_\_\_\_ One perfect copy of the signature page bearing all signatures except that of the Interim Dean of the Graduate School and the date. Prior to obtaining signatures make sure that the signature page has been properly formatting according to the Guidelines.

### DISSERTATION

\_\_\_\_\_ A completed online copy of the "Survey of Earned Doctorates."

- The form can be found at the Graduate School webpage <https://www.uakron.edu/gradsch/current-students/currforms.dot>