Office of Resource Analysis & Budget

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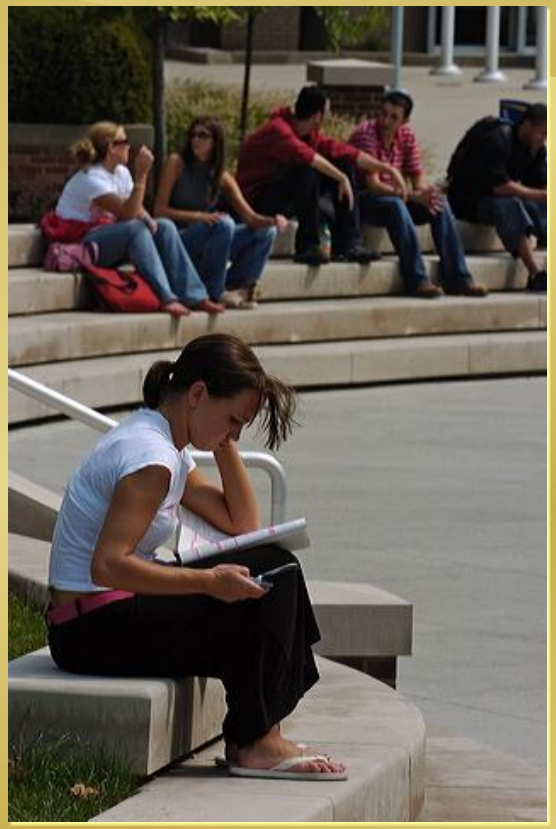
- How student work study pay is presented on your departmental budget and budget transactions report.



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Work Study Students Pay

- To see the name(s) of the person(s) being paid on your speedtype print the UA Payroll Journal detail report.
- Departmental accounts are reimbursed 100% for work-study students pay if the student is paid on a speedtype beginning with a two that has an OPER class field. If a work-study student is paid on a speedtype beginning with 3 with a test/sales class field or a 2 with a class field other than OPER only 75% of the student pay is reimbursed. The remaining 25% the department will pay.

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How Work Study pay works

- What to look for to ensure your student is being paid under work study?
  - When reviewing your departmental budget detail report (as shown below) students paid through work study pay appears in account 5408.
  - Regular students pay not under work study, that's charged to the department, is paid under account 5401.

Report ID: UBDS0002

PeopleSoft GL
DEPARTMENTAL BUDGET DETAIL

Page No. 1

Selection Parameters:
Budget Period: 2009 | Fund: | Program: | Speedkey: | Location: %
Accounting Period: 2 | Department: % | Class: | Accountant:

Transaction Journal Date	ID	Req ID	PO ID	Voucher ID	Check No.	Description	MTD Activity	Total By Acct/Pool	YTD Activity
10000 -									
5400 Student Assistants									
5401	Student Assts - Regular								
01-AUG-2008	PY00378125					Payroll Transactions	437.50		
15-AUG-2008	PY00378292					Payroll Transactions	565.25		
29-AUG-2008	PY00378402					Payroll Transactions	993.75		
						** Account Total		1,996.50	
5406	Cwsp-Institutional								
31-AUG-2008	CWSP250001						140.88		
						** Account Total		140.88	
5408	CWSP 100%								
31-AUG-2008	CWSP250001						140.88-		
31-AUG-2008	CWSP750001						422.62-		
01-AUG-2008	PY00378125					Payroll Transactions	283.50		
15-AUG-2008	PY00378292					Payroll Transactions	222.25		
29-AUG-2008	PY00378402					Payroll Transactions	57.75		
						** Account Total		0.00	
						** Pool Total		2,137.38	

How Work Study pay works

- Work study salary is reimbursed to the department's account in 2 separate transactions. The work study student pay is reimburse 75% from the government and 25% from The University of Akron. Reimbursements for work study pay occurs at the end of each month.

- The departmental budget reports (then choose dept. budget detail) shows 75% of the pay reimbursed to the speedtype on the expense side. The 25% is reimbursed on the budget side. This can be seen by printing your budget transactions report.

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The departmental budget detail report will show a credit for 75% ($422.62) of the total work study students pay at the end of each month. By looking at the journal id you can tell which credit is being applied. Journal ID CWSP750001 will be the credit for 75% of the students salary.

Report ID: UBDS0002

PeopleSoft GL
DEPARTMENTAL BUDGET DETAIL

Page No. 1

Selection Parameters:
Budget Period: 2009
Accounting Period: 2

Fund:
Department: %

Program:
Class:

Speedkey:
Accountant:

Location: %

Transaction Journal Date	ID	Req ID	PO ID	Voucher ID	Check No.	Description	MTD Activity	Total By Acct/Pool	YTD Activity
10000 -									
5400 Student Assistants									
5401 Student Assts - Regular									
01-AUG-2008	PY00378125					Payroll Transactions	437.50		
15-AUG-2008	PY00378292					Payroll Transactions	565.25		
29-AUG-2008	PY00378402					Payroll Transactions	993.75		

						** Account Total		1,996.50	
5406 Cwsp-Institutional									
31-AUG-2008	CWSP250001						140.88		

						** Account Total		140.88	
5408 CWSP 100%									
31-AUG-2008	CWSP250001						140.88-		
31-AUG-2008	CWSP750001						422.62-		
01-AUG-2008	PY00378125					Payroll Transactions	283.50		
15-AUG-2008	PY00378292					Payroll Transactions	222.25		
29-AUG-2008	PY00378402					Payroll Transactions	57.75		

						** Account Total		0.00	

						** Pool Total		2,137.38	

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CWSP250001 is 25% of the students salary, which is taken out of account 5408 and put in account 5406. PeopleSoft system automatically reads the total amount in account 5406 and puts that amount back into the department's speedtype on the budget side.

Report ID: UBDS0002

PeopleSoft GL
DEPARTMENTAL BUDGET DETAIL

Page No. 1

Selection Parameters:
Budget Period: 2009 | Fund: | Program: | Speedkey: | Location: %
Accounting Period: 2 | Department: % | Class: | Accountant:

Transaction Journal Date	ID	Req ID	PO ID	Voucher ID	Check No.	Description	MTD Activity	Total By Acct/Pool	YTD Activity
10000 -									
5400 Student Assistants									
5401 Student Assts - Regular									
01-AUG-2008	PY00378125					Payroll Transactions	437.50		
15-AUG-2008	PY00378292					Payroll Transactions	565.25		
29-AUG-2008	PY00378402					Payroll Transactions	993.75		
						** Account Total		1,996.50	
5406 Cwsp-Institutional									
31-AUG-2008	CWSP250001						140.88		
						** Account Total		140.88	
5408 CWSP 100%									
31-AUG-2008	CWSP250001						140.88-		
31-AUG-2008	CWSP750001						422.62-		
01-AUG-2008	PY00378125					Payroll Transactions	283.50		
15-AUG-2008	PY00378292					Payroll Transactions	222.25		
29-AUG-2008	PY00378402					Payroll Transactions	57.75		
						** Account Total		0.00	
						** Pool Total		2,137.38	

Report ID: UBDS0005

PeopleSoft GL
BUDGET TRANSACTIONS

Page No. 1

Selection Parameters:
From Date: 01-AUG-2008 To Date: 31-AUG-2008
Fund: % | Account: 5400% | Class: | Location: %
Department: % | Program: | Speedkey: | Reference Nbr: %

Account	Description	Jrnl Date	Post Date	Budget Journal	Budget Amount	Ref No.	Description
10000-							
5400	Student Assistants	31-AUG-2008	05-SEP-2008		140.88	FRNGSUPPL	Aug Suppl-Akron CWSP
				*Acct Total:	140.88		

Office of Resource Analysis & Budget

If you require further information on Work Study pay please call the budget office at extension 6520.

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Budget Home Page

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