

University Council

MINUTES

JANUARY 13, 2015

3 – 4:18 PM

MEETING CALLED BY	Stacey Moore, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Stacey Moore, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Member: Turner Anderson, Stewart Blessing, Matt Bungard, Candace Campbell Jackson, Ted Curtis, Elizabeth Erickson, Ali Hajjafar, Wayne Hill, Nancy Homa, Kristin Koskey, Kristine Kraft, John LaGuardia, Paul Levy, Timothy Lillie, Nancy Marion, Chand Midha, Stacey Moore, Nathan Mortimer, Diane Raybuck, Kathie Ruther, Mike Sherman, Harvey Sterns, Suzanne Testerman, Lauri Thorpe, Monte Turner</p> <p>Absent with notice: James Durbin, Eileen Korey, Bill Viau</p> <p>Absent without notice: Mary Hardin, Chelsi King, Ian Schwarber</p> <p>Other attendees: Kim Haverkamp, Willy Kollman, Mike Strong</p>

Agenda topics

3:00 – 3:05 CALL TO ORDER STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. She asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The chair asked for additions or corrections to the December 9 University Council (UC) minutes. There being none, the minutes were approved as distributed by unanimous consent.
-------------------	--

3:05 – 3:20 STEERING COMMITTEE REPORT STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> The chair read the attached responses from President Scarborough: <ul style="list-style-type: none"> Separately Specified Athletics Fee Proposed Rules Changes (3359-20-01 and 3359-38-01) Related to Discrimination The chair reviewed the December 16 UC Steering Committee minutes. University Council is mentioned in a USA Today article about athletics funding transparency (January 13, 2015).
-------------------	---

DISCUSSION

1. The following motion was made:

The Steering Committee of University Council proposes that the University Council, along with Faculty Senate, host a campus conversation (meeting), including all constituent groups, to operationalize the retention and completion plan for the campus. The Steering Committee further proposes that the meeting be organized by the Student Success Steering Team of the UC Student Engagement and Success Committee for the purpose of formally launching the retention and completion plan.

It was moved and seconded to table the motion.

The motion to table was carried by majority consent.

2. **UC Bylaws**

The chair read the following UC bylaws regarding making amendments to the UC bylaws:

- K(1): Amendments to these bylaws may be proposed in writing by a member of university council at any regularly scheduled meeting.
- K(2): A vote by the university council on a proposed amendment may be taken only at a subsequent regular or special meeting of the university council.

The following are proposed amendments to the UC bylaws. They will be voted on at a special meeting on January 20, 3 – 4 p.m., Student Union 312.

- There was a motion to amend bylaw D(7):
Membership of the steering committee
 - (a) The steering committee shall be comprised of **no more than seven** ~~eight~~ voting members:
 - (i) The officers of university council are the officers of the steering committee.
 - (ii) **Constituency groups (Faculty Senate, CPAC, SEAC, USG, and GSG) not represented by the officers shall each elect a representative to serve on the steering committee. ~~There shall be five additional members, one from each of the constituency groups (Faculty Senate, CPAC, SEAC, USG, and GSG).~~** They shall be elected by their constituency's elected/selected representatives to university council from amongst themselves.
 - (iii) Terms for steering committee members shall be for 2 years except USG and GSG terms which shall be for one year.
- There was a motion to amend bylaw I(2)(d) and (f):
 - (d) **Physical environment committee**
The physical environment committee is responsible for studying, monitoring and making recommendations related to overall campus planning, **physical** safety, and the use and assignment of university space, physical facilities and equipment in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

	<p>(f) Recreation and wellness committee The recreation and wellness committee is responsible for studying, monitoring and making recommendations on strategies and policies regarding intercollegiate athletics, recreational sports, wellness issues, and personal safety in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.</p> <ul style="list-style-type: none"> • There was a motion to amend bylaw I(2)(e): <p>(e) Communications committee The communication committee is responsible for: Assessing and making recommendations regarding the University’s internal/external communication strategies and practices; Providing/receiving feedback to/from University Council on systemic communication issues; Tracking issues that have a direct institution-wide impact and recommend action as appropriate; Gathering feedback from the constituents that each committee member represents and bring attention to issues for consideration by the whole committee in collaboration with staff, contract professionals, and faculty and students in appropriate departments. These recommendations shall be forwarded to the university council for consideration.</p> • There was a motion to amend bylaw I(2)(e): <p>(h) Institutional Advancement Public Affairs and Development committee The Institutional Advancement public affairs and development committee is responsible for studying, monitoring and making recommendations on development and alumni public affairs and development issues in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.</p>
--	---

3:50 – 3:50	IN-DEPTH STANDING COMMITTEE REPORT
DISCUSSION	Communications – An in-depth report will be presented at the February 10 UC meeting.

3:50 – 3:50	STANDING COMMITTEE REPORTS	STANDING COMMITTEE CHAIRS
DISCUSSION	Budget and Finance – No report. Information Technology – No report. Physical Environment – No report. Public Affairs and Development – No report. Recreation and Wellness – No report. Student Engagement and Success – No report. Talent Development and Human Resources – No report.	

3:50 – 4:18	NEW BUSINESS	STACEY MOORE
DISCUSSION	1. Mike Strong, Interim Associate Dean of Students, discussed the attached presentation: Sexual Assault Response Team (SART) PowerPoint and distributed the attached report: Sexual Assault Response Team (SART) Report .	

The SART team consists of 30 members including students, faculty, staff and community members. The SART team will bring future policy recommendations to the UC.

Everyone has a responsibility to report sexual misconduct and sexual assault. For more information or to file a report, go to www.uakron.edu/title-IX.

2. The following motion was made:

Whereas the Bylaws of UC have been sent to the BOT on several occasions since 2009

Whereas UC has had to operate since 2011 under proposed Bylaws not yet accepted by BOT

Whereas it is indeed the prerogative of the BOT to obtain input from AGB

Be it resolved that UC wishes to register its concern that actions by the BOT has again been postponed, as it affects its ability to function legitimately as a planning body for UA.

We hope that we will receive this legitimacy as soon as possible.

The motion was defeated by a secret ballot vote of 12 opposed and 7 in favor.

The meeting was adjourned at 4:18 p.m. by unanimous consent.

University Council Special Meeting

MINUTES

JANUARY 20, 2015

3 – 3:50 PM

MEETING CALLED BY	Stacey Moore, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Stacey Moore, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Member: Turner Anderson, Matt Bungard, Candace Campbell Jackson, Elizabeth Erickson, Ali Hajjafar, Wayne Hill, Nancy Homa, Eileen Korey, Kristin Koskey, Paul Levy, Timothy Lillie, Chand Midha, Stacey Moore, Nathan Mortimer, Diane Raybuck, Kathie Ruther, Ian Schwarber, Mike Sherman, Harvey Sterns, Suzanne Testerman, Monte Turner, Bill Viau</p> <p>Absent with notice: Ted Curtis, James Durbin, Kristine Kraft, John LaGuardia</p> <p>Absent without notice: Stewart Blessing, Mary Hardin, Chelsi King, Nancy Marion, Lauri Thorpe</p> <p>Other attendees: Kim Haverkamp</p>

Agenda topics

3:00 – 3:05

CALL TO ORDER

STACEY MOORE

DISCUSSION	<p>The chair called the meeting to order. She asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</p> <p>This is a special meeting to consider and vote on the UC bylaws amendments that were proposed at the January 13 UC meeting. The bylaws may be amended by a two-thirds vote of the voting members present.</p> <p>Changes can be made to the amendments if they are within the scope of the notice. UC members will decide if recommended changes are within the scope of the notice. New amendments have to be proposed at a regular UC meeting.</p>
------------	---

3:05 – 3:50

UC BYLAWS AMENDMENTS

STACEY MOORE

DISCUSSION	<p>1. There was a motion to amend bylaw D(7)(a) and D(7)(a)(ii): Membership of the steering committee</p> <ul style="list-style-type: none"> (a) The steering committee shall be comprised of no more than seven eight voting members: <ul style="list-style-type: none"> (i) The officers of university council are the officers of the steering committee. (ii) Constituency groups (Faculty Senate, CPAC, SEAC, USG, and GSG) not represented by the officers shall each elect a representative to serve on the steering committee. There shall be five additional members, one from each of the constituency groups (- Faculty Senate, CPAC, SEAC, USG, and GSG). They shall be elected by their constituency's elected/selected representatives to university council from amongst themselves.
------------	---

There was a motion to divide the question. The motion passed by unanimous consent.

There was a motion to call the question during the debate on bylaw D(7)(a). The motion passed by a secret ballot vote of 12 in favor and 6 opposed.

The motion to amend bylaw D(7)(a) was defeated by a secret ballot vote of 10 opposed and 8 in favor.

The motion to amend bylaws D(7)(a)(ii) was defeated by a secret ballot vote of 14 opposed and 5 in favor.

2. There was a motion to amend bylaw I(2)(d):

Physical environment committee

The physical environment committee is responsible for studying, monitoring and making recommendations related to overall campus planning, physical safety, and the use and assignment of university space, physical facilities and equipment in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

The motion was defeated by a secret ballot vote of 16 opposed and 3 in favor.

3. There was a motion to amend bylaw I(2)(e):

(e) **Communications committee**

The communication committee is responsible for: Assessing and making recommendations regarding the University's internal/external communication strategies and practices; Providing/receiving feedback to/from University Council on systemic communication issues; Tracking issues that have a direct institution-wide impact and recommend action as appropriate; Gathering feedback from the constituents that each committee member represents and bring attention to issues for consideration by the whole committee in collaboration with staff, contract professionals, ~~and faculty and students~~ in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

The motion to amend carried by a secret ballot vote of 14 in favor and 4 opposed.

4. There was a motion to amend bylaw I(2)(f):

Recreation and wellness committee

The recreation and wellness committee is responsible for studying, monitoring and making recommendations on strategies and policies regarding ~~intercollegiate athletics~~, recreational sports, wellness issues, ~~and personal safety~~ in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

There was a motion to divide the question. The motion carried by unanimous consent.

The motion to delete "intercollegiate athletics" was defeated by a secret ballot vote of 9 in favor and 8 opposed. A two-thirds vote was not obtained.

The author withdrew the question to add "and personal safety"

5. There was a motion to amend bylaw I(2)(h):

(h) **Institutional Advancement ~~Public Affairs and Development~~ committee**

The **Institutional Advancement ~~public affairs and development~~** committee is responsible for studying, monitoring and making recommendations on **development and alumni ~~public affairs and development~~** issues in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

The motion carried by a secret ballot vote of 16 in favor and 0 opposed.

The meeting was adjourned at 3:50 p.m. by unanimous consent.

University Council

MINUTES

FEBRUARY 10, 2015

3 – 4:42 PM

MEETING CALLED BY	Stacey Moore, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Harvey Sterns, vice chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Member: Turner Anderson, Stewart Blessing, Matt Bungard, James Durbin, Elizabeth Erickson, Ali Hajjafar, Wayne Hill, Nancy Homa, Eileen Korey, Kristin Koskey, Kristine Kraft, John LaGuardia, Paul Levy, Timothy Lillie, Nancy Marion, Chand Midha, Nathan Mortimer, Kathie Ruther, Mike Sherman, Harvey Sterns, Suzanne Testerman, Lauri Thorpe, Monte Turner, Bill Viau</p> <p>Absent with notice: Candace Campbell Jackson, Ted Curtis, Mary Hardin, Stacey Moore, Diane Raybuck, Ian Schwarber</p> <p>Absent without notice: Chelsi King</p> <p>Other attendees: Kim Haverkamp, Willy Kollman</p>

Agenda topics

3:00 – 3:05 CALL TO ORDER HARVEY STERNS

DISCUSSION	<ol style="list-style-type: none"> The vice chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The vice chair asked for additions or corrections to the January 13 and January 20 University Council (UC) minutes. There being none, the minutes were approved as distributed by unanimous consent.
-------------------	--

3:05 – 3:20 STEERING COMMITTEE REPORT HARVEY STERNS

DISCUSSION	<ol style="list-style-type: none"> The vice chair read the attached responses from President Scarborough: <ul style="list-style-type: none"> Revised University Council Bylaws University Council Proposal for a Nursing Center Employee Health Care Clinic The vice chair read the January 27 UC Steering Committee minutes.
-------------------	--

3:15 – 3:15 UNFINISHED BUSINESS HARVEY STERNS

DISCUSSION	There were none at this time.
-------------------	-------------------------------

DISCUSSION	<p>Communications:</p> <ol style="list-style-type: none"> 1. The committee developed the attached Smoking Survey in response to comments at the November 8 UC meeting after the motion to support a tobacco/nicotine free campus was defeated. UC members provided feedback. 2. University Marketing and Communication is working with an outside consultant to develop a comprehensive crisis plan so the University will be able to communicate quickly in a crisis situation. The Communications Committee will provide advice throughout the implementation process. 3. The Sexual Assault Response Team (SART) is developing a campus climate survey to find ways to improve communications about SART across campus. The Communications Committee asked the UC to encourage members of their constituent groups to complete the survey. <p>Student Engagement and Success: The administrator for support and the chair presented the attached report: Strategic Engagement and Student Success. The following topics were discussed:</p> <ul style="list-style-type: none"> • Spring 2015 Enrollment • Fall 2015 Admissions • Fall 2014 and Spring 2015 Retention • UA Analytics Overview <p>Beginning Fall 2014, students were dropped for non-payment and had to have proof that a FAFSA was on file or pay a percentage of their bill to re-register for classes.</p>
-------------------	---

DISCUSSION	<p>Budget and Finance – No report.</p> <p>Information Technology – No report.</p> <p>Physical Environment:</p> <ol style="list-style-type: none"> 1. The committee is collecting data from the classroom quality survey. Last semester, the survey was distributed to faculty by Email Digest. This semester, the survey will be distributed to faculty by email. 2. The committee is waiting for a report of the Faculty Senate Library Committee regarding the science library consolidation. <p>Public Affairs and Development – No report.</p> <p>Recreation and Wellness – No Report.</p> <p>Talent Development and Human Resources: The chair summarized the attached report on Succession and Retirement Planning and asked UC members to review the report and provide feedback at the March 10 UC meeting.</p>
-------------------	---

DISCUSSION	<p>There were none at this time.</p> <p>The meeting was adjourned at 4:42 p.m. by unanimous consent.</p>
-------------------	--

University Council

MINUTES

MARCH 10, 2015

3 – 4:51 PM

MEETING CALLED BY	Stacey Moore, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Stacey Moore, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Member: Turner Anderson, Stewart Blessing, Matt Bungard, Candace Campbell Jackson, James Durbin, Elizabeth Erickson, Ali Hajjafar, Mary Hardin, Wayne Hill, Nancy Homa, Chelsi King, Eileen Korey, Paul Levy, Timothy Lillie, Nancy Marion, Chand Midha, Stacey Moore, Nathan Mortimer, Diane Raybuck, , Ian Schwarber, Mike Sherman, Harvey Sterns, Suzanne Testerman, Lauri Thorpe, Monte Turner</p> <p>Absent with notice: Ted Curtis, Kristin Koskey, Kristine Kraft, John LaGuardia, Bill Viau</p> <p>Absent without notice: Kathie Ruther</p> <p>Other attendees: Kim Haverkamp, John MacDonald, Ralph Marrone, Mike Strong</p>

Agenda topics

3:00 – 3:05

CALL TO ORDER

STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. She asked for additions to the agenda. The Call to Order will be changed from Harvey Sterns to Stacey Moore. The agenda was approved by unanimous consent. The chair asked for additions or corrections to the February 10, 2015 University Council (UC) minutes. There being none, the minutes were approved as distributed by unanimous consent. Mike Strong, Interim Associate Dean of Students, discussed the Sexual Assault Resource Team (SART) Climate Survey: <ul style="list-style-type: none"> The survey has been distributed to faculty, staff and students It is anonymous People are asked to report about their experiences and their feelings It will take about 15 minutes of uninterrupted time to complete The survey can be found at www.uakron.edu/survey He asked UC members to complete the survey and to ask their students and colleagues to complete the survey.
-------------------	--

3:13 – 3:37

STEERING COMMITTEE REPORT

STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> The chair reviewed the February 24 UC Steering Committee minutes.
-------------------	---

	<ol style="list-style-type: none"> 2. Standing Committees should submit an annual report to the UC Steering Committee by April 3 and be prepared to present the information at the April 7 UC meeting. An email regarding annual report procedures was sent to Standing Committees on March 5. 3. The Chair read the attached response from President Scarborough regarding a Separately Specified Athletics Fee. The UC Steering Committee will review the response to ensure the motion has been addressed.
--	---

3:37 – 3:37 UNFINISHED BUSINESS STACEY MOORE

DISCUSSION	There were none at this time.
-------------------	-------------------------------

3:37 – 3:57 IN-DEPTH STANDING COMMITTEE REPORT NATHAN MORTIMER

DISCUSSION	<p>The Appointed Administrator for Support of the Budget and Finance Committee presented the attached report: Budget and Finance Report to UC. The following is a summary:</p> <ul style="list-style-type: none"> • The committee reviewed the audited financial statements for the university, the Foundation and UARF and discussed several financial metrics for higher education to get a better understanding of UA’s budget process • The committee is currently reviewing budget presentations from auxiliaries
-------------------	--

3:57 – 4:48 STANDING COMMITTEE REPORTS STANDING COMMITTEE CHAIRS

DISCUSSION	<p>Talent Development and Human Resources –</p> <ol style="list-style-type: none"> 1. The committee will review the topic submission about compensation at the next meeting. 2. The chair reviewed the recommendations in the Succession and Retention Planning Report that was distributed to UC members at the February 10 UC meeting. The following motion was made: <p style="margin-left: 40px;">The Talent Development and Human Resources Committee asks University Council to accept this report and recommendations and send this report to the President for his action. The motion carried by secret ballot vote of 12 in favor and 3 opposed</p> 3. Councilor Bungard discussed the Leave Bank Policy Proposal. The following motion was made: <p style="margin-left: 40px;">Provided the research and analysis by the UC Talent Development and Human Resources Committee, with the assistance of SEAC and CPAC representatives, be it moved that the University Council endorse the proposed “Leave Bank Policy.” This endorsement will also indicate a recommendation that the University of Akron should implement this policy within 90 days of approval by the President and/or Board of Trustees. The motion carried by a secret ballot vote of 17 in favor and 3 opposed</p> <p>Communications: The committee is continuing to work on the smoking survey.</p>
-------------------	---

	<p>Information Technology: The UA IT group is testing a cloud version of Exchange in Office 365 which will increase the mailbox size for faculty and staff. The following is information about the new technology:</p> <ul style="list-style-type: none"> • Outlook web version is improved and similar to Outlook desktop • Outlook web is compatible with all browsers • Less infrastructure cost • Public Folders will no longer be supported <p>The current plan is that conversions by departments will be completed by the end of this semester. The UA IT group will hold information forums to answer questions.</p> <p>Institutional Advancement – no report.</p> <p>Physical Environment: Ralph Morrone, Associate Vice President for Capital Planning and Facilities Management, presented a report on the Split Rock to North Quad Tunnel Project.</p> <p>Recreation and Wellness – No report.</p> <p>Student Engagement and Success – No report.</p>
--	--

4:48 – 4:51 NEW BUSINESS SUZANNE TESTERMAN

DISCUSSION	<ol style="list-style-type: none"> 1. The secretary reviewed a draft 2015 UC Satisfaction Survey. The Steering Committee will send the draft survey to UC members for feedback. The survey is scheduled to be distributed to UC members and Standing Committee members on April 2. 2. The secretary reviewed the 2015 UC Year End Timeline. <p>The meeting was adjourned at 4:51 p.m. by unanimous consent.</p>
------------	---

University Council

MINUTES

APRIL 7, 2015

3 – 4:20 PM

MEETING CALLED BY	Stacey Moore, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Stacey Moore, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Member: Turner Anderson, Matt Bungard, James Durbin, Elizabeth Erickson, Ali Hajjafar, Mary Hardin, Wayne Hill, Eileen Korey, Kristine Kraft, Chand Midha, Stacey Moore, Diane Raybuck, Kathie Ruther, Mike Sherman, Harvey Sterns, Suzanne Testerman, Lauri Thorpe, Monte Turner, Bill Viau</p> <p>Absent with notice: Candace Campbell Jackson, Ted Curtis, Paul Levy, Nathan Mortimer</p> <p>Absent without notice: Stewart Blessing, Nancy Homa, Chelsi King, Kristin Koskey, John LaGuardia, Timothy Lillie, Nancy Marion, Ian Schwarber</p> <p>Other attendees: Kim Haverkamp, John MacDonald</p>

Agenda topics

3:00 – 3:05 CALL TO ORDER STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> 1. The chair called the meeting to order. She asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. 2. The chair asked for additions or corrections to the March 10 University Council (UC) minutes. There being none, the minutes were approved as distributed by unanimous consent.
-------------------	--

3:05 – 3:10 STEERING COMMITTEE REPORT SUZANNE TESTERMAN

DISCUSSION	<p>The secretary reviewed the March 17 UC Steering Committee minutes.</p> <p>A suggestion was made to send the Campus Dining topic submission to the Budget and Finance Committee and the Recreation and Wellness Committee.</p>
-------------------	--

3:10 – 3:10 UNFINISHED BUSINESS STACEY MOORE

DISCUSSION	There were none at this time.
-------------------	-------------------------------

3:10 – 4:20

STANDING COMMITTEE ANNUAL REPORTS

STANDING COMMITTEE
CHAIRS

<p>DISCUSSION</p>	<p>The UC Standing Committees assessed the progress of the goals submitted to UC on March 11, 2014. The following annual reports were presented:</p> <p>Physical Environment Committee Annual Report</p> <p>Budget and Finance Committee Annual Report</p> <p>Communications Committee Annual Report</p> <p>Information Technology Committee Annual Report</p> <p>Institutional Advancement – no report.</p> <p>Recreation and Wellness Committee Annual Report</p> <p>Student Engagement and Success Committee Annual Report</p> <p>Talent Development and Human Resources Committee Annual Report</p> <p>Discussion:</p> <ul style="list-style-type: none">• There should be a feedback loop between UC members and their constituent group• All committee members' schedules should be taken into consideration when scheduling meetings
-------------------	--

4:20 – 4:20

NEW BUSINESS

STACEY MOORE

<p>DISCUSSION</p>	<p>There were none at this time.</p> <p>The meeting was adjourned at 4:20 p.m. by unanimous consent.</p>
-------------------	--

	<p>Per comments from the survey results, a statement about the purpose of the University Council was added to the agenda. The Steering Committee has received suggestions about the statement and will discuss the suggestions at the next UC Steering Committee meeting.</p> <p>3. The chair read the attached response from President Scarborough regarding the motion related to the Leave Bank Policy and Succession and Retirement Planning Recommendations. Due to the budget process, more time is needed to complete the assessment.</p>
--	--

3:15 – 3:15 UNFINISHED BUSINESS STACEY MOORE

DISCUSSION	There were none at this time.
-------------------	-------------------------------

3:15 – 4:15 IN-DEPTH STANDING COMMITTEE REPORT NATHAN MORTIMER AND MATT LEE

DISCUSSION	<p>The Appointed Administrator of the Budget and Finance Committee, Nathan Mortimer, and Matt Lee presented a report on the FY16 budget process.</p> <p>Matt Lee presented the attached remarks summarizing the role of the Budget and Finance Standing Committee.</p> <p>Nathan Mortimer discussed the attached Budget Conversation PowerPoint and Budget Summary spreadsheet.</p>
-------------------	---

3:15 – 4:23 STANDING COMMITTEE REPORTS STANDING COMMITTEE CHAIRS

DISCUSSION	<p>Communications – No report.</p> <p>Information Technology – No report.</p> <p>Institutional Advancement – No report.</p> <p>Physical Environment – No report.</p> <p>Recreation and Wellness: John MacDonald presented the attached Wellness Statement PowerPoint and asked UC members to send him feedback at jam3@uakron.edu.</p> <p>Student Engagement and Success – No report.</p> <p>Talent Development and Human Resources: The committee is working on a topic submission regarding fee remission for Part-time staff dependents.</p>
-------------------	--

4:23 – 4:23 NEW BUSINESS STACEY MOORE

DISCUSSION	<p>There were none at this time.</p> <p>The meeting was adjourned at 4:23 p.m. by unanimous consent.</p>
-------------------	--

University Council

MINUTES

JUNE 9, 2015

3:00 – 3:10 PM

MEETING CALLED BY	Stacey Moore, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Stacey Moore, chair
NOTE TAKER	Suzanne Testerman
ATTENDEES	<p>Member: Matt Bungard, Elizabeth Erickson, Wayne Hill, Kristin Koskey, Isaac Lampner, Paul Levy, Stacey Moore, Holly Mothes, Mike Sherman, Harvey Sterns, Suzanne Testerman, Bill Viau</p> <p>Absent with notice: Candace Campbell Jackson, Larry Burns, Nancy Homa, Kristine Kraft, Chand Midha, Nathan Mortimer</p> <p>Absent without notice: Rick Angeletti, Thomas Calderon, Ted Curtis, James Durbin, Tim Lillie, Nancy Marion, Diane Raybuck, Taylor Swift, Lauri Thorpe</p>

Agenda topics

3:00 – 3:10 CALL TO ORDER STACEY MOORE

DISCUSSION	A quorum was not present and the meeting was adjourned at 3:10 p.m.
-------------------	---

STEERING COMMITTEE REPORT STACEY MOORE

DISCUSSION	
-------------------	--

UNFINISHED BUSINESS STACEY MOORE

DISCUSSION	
-------------------	--

IN-DEPTH STANDING COMMITTEE REPORT

DISCUSSION	
-------------------	--

STANDING COMMITTEE REPORTS STANDING COMMITTEE CHAIRS

DISCUSSION	
-------------------	--

NEW BUSINESS STACEY MOORE

DISCUSSION	
-------------------	--

	<p>Communications – No report.</p> <p>Information Technology – Godfrey Ovwigho introduced himself as the new appointed administrator.</p> <p>Institutional Advancement – No report.</p> <p>Physical Environment – The tunnel project to install hot water and chilled water lines to North Quad is underway.</p> <p>Student Engagement and Success – The chair presented the attached Fall 2015 enrollment and graduate enrollment data.</p> <p>Talent Development and Human Resources – No report.</p>
--	---

3:20 – 4:00 NEW BUSINESS HARVEY STERNS

DISCUSSION	<ol style="list-style-type: none"> 1. The attached UC Satisfaction Survey Responses PowerPoint was presented by Kristen Koskey and recommended action steps for 2015-16 were discussed (see slides 10 – 12). If you have ideas for action steps, please email Kristen Koskey, koskey@uakron.edu. 2. The Steering Committee is creating an online overview of University Council which includes a self-check exercise. The online overview will be available on the UC website and SharePoint site so UC members can access it as needed. The online overview will replace the annual orientation. 3. At 3:34 p.m. a quorum was present and the Recreation and Wellness Committee made the following motion: <p style="margin-left: 40px;">The Recreation and Wellness Committee asks University Council to accept the Wellness Statement below for action, as well as the identification and implementation of metrics to assess progress.</p> <p style="margin-left: 40px;"><i>Wellness Statement:</i> <i>To promote, enhance, and sustain personal and community wellness by engaging students, faculty and staff in a collaborative environment that supports multiple areas of wellness: including physical, emotional, social, intellectual, spiritual, environmental, and financial.</i></p> <p style="margin-left: 40px;">The motion carried by a secret ballot vote of 13 in favor and 0 opposed.</p> <p>The meeting was adjourned at 4 p.m. by unanimous consent.</p>
------------	---

University Council

MINUTES

SEPTEMBER 15, 2015

3:00 – 5:00 PM

MEETING CALLED BY	Stacey Moore, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Stacey Moore, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Member: Rick Angeletti, Matt Bungard, Thomas Calderon, James Durbin, Elizabeth Erickson, Nancy Homa, Kristin Koskey, Kristine Kraft, Isaac Lampner, Tim Lillie, Nancy Marion, Chand Midha, Stacey Moore, Nathan Mortimer, Godfrey Ovwigho, Diane Raybuck, Mike Sherman, Michael Spayd, Taylor Swift, Suzanne Testerman, Bill Viau</p> <p>Absent with notice: Larry Burns, Ted Curtis, Wayne Hill, Harvey Sterns, Lauri Thorpe</p> <p>Other attendees: Jennifer Blickle, Kim Haverkamp</p>

Agenda topics

3:00 – 3:05 CALL TO ORDER STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. She asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The chair asked for additions or corrections to the July 14 University Council (UC) minutes. The minutes reflect that there was no quorum.
-------------------	--

3:05 – 3:15 STEERING COMMITTEE REPORT STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> The chair reviewed the attached: <ul style="list-style-type: none"> July 21 UC Steering Committee minutes August 18 UC Steering Committee minutes There is a University Council special meeting with President Scarborough on Thursday, September 17, 1:30 – 2:30 p.m. in Leigh Hall 414. The chair reminded standing committees to send the names of their committee officers and meeting schedule for the semester to Kim Haverkamp.
-------------------	---

3:15 – 3:15 UNFINISHED BUSINESS STACEY MOORE

DISCUSSION	There were none at this time.
-------------------	-------------------------------

DISCUSSION	<p>Talent Development and Human Resources:</p> <p>1. The following motion was made regarding Fee Remission for Part-time Staff Dependents:</p> <p style="padding-left: 40px;">Whereas, part-time faculty receive a fee remission of one course/semester that is transferrable to a qualified dependent and part-time staff do not have the option to transfer the remission.</p> <p style="padding-left: 40px;">Whereas in 2015, 15 part-time staff qualify for fee remission for themselves.</p> <p style="padding-left: 40px;">Therefore, the committee recommends that the benefit to transfer one course per semester to a qualified dependent be extended to qualified part-time staff.</p> <p>The motion carried by a secret ballot vote of 17 in favor and 1 opposed</p> <p>2. The following motion was made regarding the Succession and Retirement Planning recommendations that was sent to President Scarborough on April 6, 2015:</p> <p style="padding-left: 40px;">The Human Resources and Talent Development Committee is concerned that the recent layoffs did not take into account the recommendations for succession planning previously provided by this committee in our report, including the processes that would allow for the preservation of institutional knowledge. We urge that these previously submitted recommendations be accepted and applied by the university.</p> <p style="padding-left: 40px;">The following amendment was made:</p> <p style="padding-left: 40px;">The Human Resources and Talent Development Committee is concerned that the recent layoffs did not take into account the recommendations for succession planning previously provided by this committee in our report, including the processes that would allow for the preservation of institutional integrity and knowledge. We urge that these previously submitted recommendations be accepted and applied by the university.</p> <p>3. The chair asked to table the discussion so the Vice President of Business and Finance/CFO could give the FY16 Budget Presentation.</p> <p>The motion to table the discussion passed by unanimous consent.</p>
-------------------	--

DISCUSSION	<p>Nathan Mortimer, Vice President of Finance and Administration/CFO, discussed the attached FY16 Budget Presentation.</p> <p>The following are a couple points of interest:</p> <ul style="list-style-type: none"> • \$60m references the gap we think we are over from an economical sustainability financial model • The budgetary control is different than in the past; we are using a “hard control” which means users cannot spend more than allocated • 213 positions were abolished; 161 positions were filled at the time of the decision; some people have since retired; some people were placed into vacant positions – 121 people were displaced
-------------------	---

	<ul style="list-style-type: none"> • All revenue goes into the general fund (very limited revenue share) • Administrative IDC distributions go into the general fund and academic IDC remains unchanged • Scholarships will be managed to a net revenue percentage instead of to a specific dollar amount • Many central obligations shifted to the colleges and VP units • Dining Services is being outsourced to Aramark • VP Mortimer will continue to work to reduce the ERIP and Startup issues
--	--

4:10 – 4:30 STANDING COMMITTEE REPORTS CONTINUED STANDING COMMITTEE CHAIRS

DISCUSSION	<p>4. The chair asked to take off the table the discussion regarding the amendment to the Succession and Retirement planning motion. The motion to take the discussion off the table passed by unanimous consent.</p> <p style="padding-left: 40px;">The Human Resources and Talent Development Committee is concerned that the recent layoffs did not take into account the recommendations for succession planning previously provided by this committee in our report, including the processes that would allow for the preservation of institutional integrity and knowledge. We urge that these previously submitted recommendations be accepted and applied by the university.</p> <p>The motion to amend carried by a secret ballot vote of 7 in favor and 6 opposed. The motion as amended was defeated by a secret ballot vote of 7 opposed and 6 in favor.</p> <p>Budget and Finance: No report.</p> <p>Communications: No report.</p> <p>Information Technology: No report.</p> <p>Institutional Advancement: No report.</p> <p>Physical Environment: No report.</p> <p>Recreation and Wellness: The chair of the standing committee called for a quorum count. It was determined that a quorum was not present.</p> <p>Student Engagement and Success: No report.</p> <p>The meeting was adjourned at 4:30 p.m.</p>
------------	--

University Council Special Meeting

MINUTES

SEPTEMBER 17, 2015

1:30 – 2:30 PM

MEETING CALLED BY	Stacey Moore, chair
TYPE OF MEETING	Special Meeting
PRESIDER	Stacey Moore, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Member: Rick Angeletti, Matt Bungard, Thomas Calderon, James Durbin, Wayne Hill, Nancy Homa, Isaac Lampner, Tim Lillie, Chand Midha, Stacey Moore, Godfrey Ovwigho, Diane Raybuck, Mike Sherman, Michael Spayd, Harvey Sterns, Suzanne Testerman, Lauri Thorpe, Bill Viau</p> <p>Absent: Larry Burns, Ted Curtis, Elizabeth Erickson, Kristin Koskey, Kristine Kraft, Nancy Marion, Nathan Mortimer, Taylor Swift</p> <p>Other attendees: Jennifer Blickle, Kim Haverkamp</p>

Agenda topics

1:30 – 1:35 CALL TO ORDER STACEY MOORE

DISCUSSION	1. The chair called the meeting to order.
-------------------	---

1:35 – 2:30 PRESENTATION PRESIDENT SCARBOROUGH

DISCUSSION	<p>President Scarborough was chair of the University of Toledo University Council and a student member of the University of Texas University Council.</p> <p>He is hopeful that the UC bylaws will be approved by the BOT this semester. He complimented the UC on the great work being done.</p> <p>The President asked UC members to identify the topics they wanted to discuss:</p> <ul style="list-style-type: none"> • Campus physical environment/master planning • LeBron James scholarships/partnership • Faculty lines • UC key success factors/helpful ideas • Budget • Employee morale • Identity of UA • Dr. Proenza future role • Honors College • Graduate School • President’s visibility • Athletics
-------------------	--

President Scarborough discussed the following topics:

LeBron James scholarships/partnership:

He discussed the attached [University Strengths](#) document. We need to either grow a strength or build a strength to meet the market demand. The Executive Director of the LeBron James Family Foundation is an alumna of the University of Akron. We created a more meaningful relationship with LeBron that will benefit the University of Akron and the kids in the LeBron's James Family Foundation.

Faculty lines: He worked with the colleges to determine which faculty lines to approve and they will be communicated after BOT approval.

Budget: He spent the first year learning the budget process to understand how to stabilize the finances. He invited one representative from Faculty Senate, the faculty union and the UC Budget & Finance Committee to review the budget with him. The UC Budget & Finance committee is a broadly representative group that provides input and feedback on the budget. He does not expect the committee to review each line item of the budget.

President's visibility: During the first year, he spent 75% of his time internally focused and 25% externally focused to understand what goes on at the college level, the financial level and the market level. His goal next year is to be more externally focused.

UC key success factors: He would like the UC to continue to be a group that comes together and practices shared governance to help move the University forward.

Employee moral: He will discuss his vision for the future of the University at his State of the University Address on October 20. We need to clearly communicate where the University is heading and get excited about it.

Identity of UA: We cannot be a generic state university and rely on recruiting the majority of our students from Northeast Ohio. We need to become a destination university that offers something distinct and special. The Polytechnic educational experience is an attempt to make our historical strengths unique and special.

Dr. Proenza's future role: It is customary for a president emeritus to be given a one-year sabbatical. Dr. Proenza has chosen to take a two-year sabbatical at half pay. It is his choice whether he comes back to teach after his sabbatical.

Due to time constraints, President Scarborough will discuss the remaining topics at a future meeting.

The meeting was adjourned at 2:35 p.m. by unanimous consent.

University Council

MINUTES

OCTOBER 13, 2015

3 – 4:25 PM

SU BALLROOM A

MEETING CALLED BY	Stacey Moore, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, vice chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Member: Rick Angeletti, Matt Bungard, Thomas Calderon, Caroline Drotar, James Durbin, Elizabeth Erickson, Wayne Hill, Nancy Homa, Kristin Koskey, Kristine Kraft, Isaac Lampner, Tim Lillie, Nancy Marion, Chand Midha, Monique Mullett, Brittne Paramore, Diane Raybuck, Mike Sherman, Michael Spayd, Harvey Sterns, Taylor Swift, Laurie Thorpe, Bill Viau</p> <p>Absent with notice: Larry Burns, Stacey Moore, Nathan Mortimer</p> <p>Absent without notice: Godfrey Ovwigho, Suzanne Testerman</p> <p>Other attendees: Ivy Banks, Alisa Benedict O'Brien, Theresa Beyerle, Pamela Brandenstein, Bonnie Bromley, Carl Carnevale, Jeff Franks, Dorothy Gruich, Kim Haverkamp, Marca Kaplar, Zach Kisor, Willy Kollman, Kelly Lauck, Paul Levy, Mary MacCracken, John MacDonald, Natalie Orr, Ruth Nine-Duff, Phyllis O'Connor, Carol Pleuss, Lakeesha Ransom, Tyler Riemenschneider, Doris Robinson, Gamal Saxton, Jaclyn Scarborough, Amanda Stefin, Peggy Walchalk, Natalie Waksanski, Katie Watkins-Wendell</p>	
Agenda topics:		
3:00 – 3:05	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> 1. The vice chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. 2. The vice chair asked for additions or corrections to the September 15 University Council (UC) minutes. The Student Engagement and Success Committee will be added to the committee reports section. The minutes were approved as amended by unanimous consent. 3. The vice chair asked for additions or corrections to the September 17 UC Special Meeting minutes. There being none, the minutes were approved as distributed by unanimous consent. 	
3:05 – 3:15	STEERING COMMITTEE REPORT	HARVEY STERNS
DISCUSSION	The chair reviewed the attached September 22 UC Steering Committee minutes .	

3:15 – 3:15	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	There were none at this time.	
3:15 – 4:03	IN-DEPTH STANDING COMMITTEE REPORT	LAURI THORPE
DISCUSSION	<p>Student Engagement and Success:</p> <p>The appointed administrator discussed the attached Enrollment Management Fall 2015 CENSUS Report. The following topics were discussed:</p> <ul style="list-style-type: none"> • Undergraduate Admissions • Honors College • Graduate Admissions • ALL Enrollment <p>Stacey Moore will present a report on retention at the November 10 UC meeting.</p>	
4:03 – 4:23	STANDING COMMITTEE REPORTS	STANDING COMMITTEE CHAIRS
DISCUSSION	<p>There was a discussion about the development of standing committee goals. The Steering Committee will ask constituent groups for feedback to help with goal development.</p> <p>There was a discussion about the current state of the University Council. The vice chair asked Provost Sherman to raise the issue of formal approval of the UC Bylaws with President Scarborough and the Board of Trustees.</p> <p>Recreation and Wellness:</p> <p>The following motion was made to adopt a University Wellness Statement:</p> <p style="padding-left: 40px;">University Wellness Statement: To promote, enhance, and sustain personal and community wellness by engaging students, faculty and staff in a collaborative environment that supports multiple areas of wellness: including physical, emotional, social, intellectual, spiritual, environmental, and financial.</p> <p>The motion carried by a secret ballot vote of 13 in favor and 3 opposed.</p> <p>Budget and Finance: No report.</p> <p>Communications: No report.</p> <p>Information Technology: No report.</p> <p>Institutional Advancement: No report.</p> <p>Physical Environment: Steven Myers, Director of Architecture and Design for Capital Planning and Facility Management, is the new appointed administrator of the committee.</p> <p>Talent Development and Human Resources: The chair discussed the attached report regarding the committee's 2015-16 Annual Goals.</p>	

4:23 – 4:25

NEW BUSINESS

HARVEY STERNS

DISCUSSION

There were none at this time.

The meeting was adjourned at 4:25 p.m. by unanimous consent.

University Council

MINUTES

NOVEMBER 10, 2015

3 – 4:20 PM

STUDENT UNION 312

MEETING CALLED BY	Stacey Moore, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, vice chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Member: Larry Burns, Thomas Calderon, Caroline Drotar, James Durbin, Elizabeth Erickson, Wayne Hill, Nancy Homa, Kristin Koskey, Isaac Lampner, Tim Lillie, Chand Midha, Stephen Myers, Godfrey Ovwigho, Diane Raybuck, Shiva Sastry, Mike Sherman, Michael Spayd, Harvey Sterns, Lauri Thorpe, Bill Viau</p> <p>Absent with notice: Rick Angeletti, Kristine Kraft, John MacDonald, Stacey Moore, Nathan Mortimer, Suzanne Testerman</p> <p>Absent without notice: Nancy Marion, Monique Mullett, Brittne Paramore, Taylor Swift</p> <p>Other attendees: Kim Haverkamp, Willy Kollman, Natalie Waksanski</p>	
Agenda topics:		
3:00 – 3:09	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> The vice chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The chair asked for additions or corrections to the October 13 University Council (UC) minutes. There being none, the agenda was approved as distributed by unanimous consent. The minutes will be posted to the UC website and SharePoint site. 	
3:09 – 3:15	STEERING COMMITTEE REPORT	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> The vice chair reviewed the attached November 3 UC Steering Committee minutes. President Scarborough sent the attached Update from the Higher Learning Commission to the campus community on November 13. President Scarborough stated, “We anticipate that an AGB representative will be on campus for several days during early December to interview a broad cross-section of the campus community concerning their perspectives on the status of and attitudes toward shared governance.” <p>The following motion was made: University Council members and standing committee chairs would like the opportunity to meet with AGB during the December campus visit. The motion carried by unanimous consent.</p>	

3:15 – 3:16	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	Stacy Moore will present a retention report at the December 10 UC meeting.	
3:16 – 3:40	IN-DEPTH STANDING COMMITTEE REPORT	LARRY BURNS
DISCUSSION	<p>Institutional Advancement:</p> <p>The appointed administrator discussed the attached In-Depth Standing Committee Report. The following topics were discussed:</p> <ul style="list-style-type: none"> • Development and UA Foundation: This unit will focus on identifying strategies and setting goals for fundraising • Government Relations: This unit will focus on strengthening our relationships with local government and increasing our presence in Columbus and Washington, DC • Alumni Affairs: This unit will focus on integrating our alumni with enrollment and fundraising efforts as well as building strategic relationships in Cleveland, Pittsburgh and Detroit 	
3:40 – 3:55	STANDING COMMITTEE REPORTS	STANDING COMMITTEE CHAIRS
DISCUSSION	<p>Budget and Finance: The committee is discussing ways to be involved in the 2017 budget planning process. Committee members are reaching out to their constituent groups for feedback.</p> <p>Communications: The committee worked with the Recreation and Wellness Committee to develop a smoking and tobacco use survey. The survey is scheduled to be completed this semester and the results will be presented to the UC.</p> <p>Information Technology: No Report.</p> <p>Physical Environment: The committee is being brought up to date on campus projects. They are working on goal development.</p> <p>Student Engagement and Success: No Report.</p> <p>Recreation and Wellness: No Report.</p> <p>Talent Development and Human Resources: The committee has formed subcommittees to work on the goals presented at the Oct. 13 UC meeting.</p>	
3:55 – 4:20	NEW BUSINESS	HARVEY STERNS
DISCUSSION	<p>Mike Strong, Interim Associate Dean of Students, discussed the attached Campus Climate: Sexual Assault Survey presentation. The following are some points of interest:</p> <ul style="list-style-type: none"> • The survey was sent to the faculty, staff and students at all UA campuses • The survey was anonymous and self-reporting • The survey findings are representative of those that completed the survey; we do not know everything that has happened on campus • 3,330 people completed the survey (10% response rate) 	

- The survey contained 50 questions; 95% of the questions came from the White House Task Force to Protect Students from Sexual Assault (federal initiative)
- As faculty and staff of the University of Akron, it is our responsibility to report sexual assault
- More information is available at <http://www.uakron.edu/save-team> (including the survey questions and responses)

The meeting was adjourned at 4:20 p.m. by unanimous consent.

University Council

MINUTES

DECEMBER 8, 2015

3:45 – 5 PM

LEIGH HALL 414

MEETING CALLED BY	Stacey Moore, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Stacey Moore, chair and Harvey Sterns, vice chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Member: Thomas Calderon, Caroline Drotar, James Durbin, Elizabeth Erickson, Wayne Hill, Kristin Koskey, Kristine Kraft, Tim Lillie, John MacDonald, Nancy Marion, Stacey Moore, Stephen Myers, Ruth Nine-Duff, Godfrey Ovwigho, Brittne Paramore, Diane Raybuck, Shiva Sastry, Mike Sherman, Michael Spayd, Harvey Sterns, Taylor Swift, Bill Viau</p> <p>Absent with notice: Rick Angeletti, Larry Burns, Nancy Homa, Isaac Lampner</p> <p>Absent without notice: Chand Midha, Nathan Mortimer, Monique Mullett, Lauri Thorpe</p>	
Agenda topics:		
3:45 – 3:50	CALL TO ORDER	STACEY MOORE
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. She asked for additions to the agenda. The Retention Report was added to the agenda under unfinished business. The agenda was approved as amended by unanimous consent. The chair asked for additions or corrections to the November 10 University Council (UC) minutes. There being none, the agenda was approved as distributed by unanimous consent. The minutes will be posted to the UC website and SharePoint site. 	
3:50 – 4:00	STEERING COMMITTEE REPORT	STACEY MOORE
DISCUSSION	<ol style="list-style-type: none"> The chair reviewed the attached November 20 UC Steering Committee minutes. The Steering Committee reviewed the attached Summer Meeting Survey Results and determined there was not enough evidence to support a policy change. Suzanne Testerman resigned from the University Council because she has accepted a staff position and is no longer a member of CPAC. There will be an election at the January 12 UC meeting to replace her as the UC secretary. An email regarding the election will be sent to UC members. 	

DISCUSSION	<p>Stacey Moore presented the attached Enrollment and Retention Report CENSUS Fall 2015.</p> <p>The following are some points of interest:</p> <ul style="list-style-type: none"> • Pathways were created in 2012 (Direct Admit, College Ready, Emergent, Preparatory) • Slide 1: Retention is the percentage of freshman from fall to fall of each year • Slide 2: Persistence is the percentage of students moving to their degree • Slide 12: “Total” refers to the total number of students eligible to register
-------------------	--

DISCUSSION	<ol style="list-style-type: none"> 1. Physical Environment: Steve Myers presented the attached Capital Request presentation. A formal request has not been submitted to the state (see slide 2 for the six-year capital plan process). The presentation outlines the University’s “wish list” in priority order. <p>The following motion was made regarding the University’s Capital Plan:</p> <p style="padding-left: 40px;">The Physical Environment Committee recommends to University Council that they approve the revised, submitted to the Ohio Board of Regents, University’s Capital Plan. With the recommendation that the university consult with historic experts on the 2018-2020 buildings considered for demolition.</p> <p>Councilor Calderon called for a quorum count. It was determined that a quorum was not present. The motion will be added to the January 12 UC agenda.</p> <ol style="list-style-type: none"> 2. The UC standing committees developed goals for the current UC year ending on April 30, 2016 (attached below). The standing committees will present the goals at the January 12 UC meeting. <ul style="list-style-type: none"> • Budget and Finance Committee Goals • Communications Committee Goals • Information Technology Committee Goals • Institutional Advancement Committee Goals • Physical Environment Committee Goals • Recreation and Wellness Committee Goals • Student Engagement and Success Committee Goals • Talent Development and Human Resources Committee Goals <p>The meeting was adjourned at 4:50 p.m. by unanimous consent.</p>
-------------------	--