

# University Council Executive Committee

MINUTES

JULY 27, 2021

2:33-3:20 PM

MICROSOFT TEAMS

<b>MEETING CALLED BY</b>	Tonia Ferrell, vice chair
<b>TYPE OF MEETING</b>	Monthly Meeting
<b>PRESIDER</b>	Tonia Ferrell, vice chair
<b>NOTE TAKER</b>	Heather Loughney
<b>ATTENDEES</b>	<p><b>Attendees:</b> Jeanette Carson, Kathee Evans, Tonia Ferrell, Grace Kasunic, Kris Kraft, John Wiencek</p> <p><b>Absent with notice:</b> Anne Bruno, Ed Evans</p> <p><b>Absent without notice:</b> Katelyn Frey, Marjorie Hartleben</p>
<b>Agenda topics:</b>	
<p><b>CALL TO ORDER</b> <span style="float: right;"><b>TONIA FERRELL</b></span></p>	
	<ol style="list-style-type: none"> <li>The chair called the meeting to order. Additions to agenda: under Topics submissions – Budget follow up, Food Truck follow up. Agenda was approved with revisions.</li> <li>The minutes of the June 22 meeting were approved with one correction, Marjorie Hartleben did not attend the meeting.</li> </ol>
<p><b>TOPIC SUBMISSIONS</b> <span style="float: right;"><b>TONIA FERRELL</b></span></p>	
	A topic was received regarding usage of plagiarism detection software on campus. This topic will be forwarded to the Faculty Senate for their attention. Will keep in our open files and respond to the submitter.
<p><b>UNFINISHED BUSINESS</b> <span style="float: right;"><b>TONIA FERRELL</b></span></p>	
	<ol style="list-style-type: none"> <li>Bylaws review – will be placed on agenda for the August meeting. There will be revisions to the bylaws based on suggestions from University Planning Group. Will attempt to do revisions at the same time as the UPG suggestions.</li> <li>UC Orientation – discussion of both the orientation and new member information. Orientation component would be at the October UC meeting with a social component to it. Discussion of committees and their goals for the year. Provost Wiencek suggested that a video would be a good plan to create for new members that would address many questions and serve as an introduction to UC.</li> <li>Food Truck – Anne Bruno reported that no funds were needed from Kim Cole to pay for food truck. There was discussion of doing something similar more</li> </ol>

	often, perhaps once each semester. There was also discussion of groups sponsoring the events to cover any costs. It was suggested to develop a cost analysis for each event.			
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	<ol style="list-style-type: none"> <li>1. Agenda for August 10, 2021 UC meeting was approved.</li> <li>2. UC appointments to IT data governance committee – David Bird from CPAC and David Yost from SEAC.</li> <li>3. University Planning Group part 2 discussion - appointments and numbers of people from each group. Also brought up idea of having people invited to group for expertise on topics.</li> </ol>			
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	<ol style="list-style-type: none"> <li>1. The chair shared that Timken had just made a 3 million dollar gift to the College of Engineering and Polymer Science.</li> <li>2. Secretary Kraft shared that other universities are giving positive feedback on UA, happy to hear it.</li> <li>3. Meeting was adjourned at 3:20 pm.</li> </ol>			