



Graduation Planning

Tactics, Techniques, Procedures

- Know yourself:
 - Start with a degree game plan
 - Use 1st year to solidify your degree of choice
 - Success = graduating on time, ideally 4 years
 - Consider carefully your interests and aptitude
- Don't be that guy; that girl
 - Be courageous; be smart; stick to game plan
 - Know your limitations or vertical limits
 - Don't fly too high or too low



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The 104-R: Planned Academic Program Worksheet

Akron Army ROTC



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Purpose

- Clear up confusion about document
- Simplify the process



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Agenda

- What is it?
- Who needs it?
- Why is it important?
- How to fill it out
- Discussion
- Questions



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What is the 104-R?

- An academic 'roadmap' to help students graduate on time with a degree – and to commission
- Document used to map out a Cadet's academic progression
- Used to determine academic alignment
- Ensures Cadet will meet graduation requirements



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PLANNED ACADEMIC PROGRAM WORKSHEET

For use of this form, see CC Pam 145-4, the proponent agency is ATCC-PA-C

DATA REQUIRED BY PRIVACY ACT STATEMENT OF 1974

1. **AUTHORITY:** Title 10, US Code 2101 and 2104
2. **PRINCIPAL PURPOSE(S):** To provide information and data necessary for administering the Army Senior ROTC program, processing, and managing of selected students for commissioning in the Army IA/W established public law and Army Regulations.
3. **ROUTINE USE(S):** To provide a projected academic plan to determine if the applicant meets the public law requirements of two remaining academic years.
4. **VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:** Voluntary information is necessary to determine eligibility of the individual for acceptance, continuance, or discontinuance in the Army ROTC program.

1. NAME OF STUDENT (LAST, FIRST, MI) <hr/>	2. ACADEMIC MAJOR <hr/>	3. AS OF DATE (MM/DD/YYYY) (Date of form preparation) <hr/>
4. INSTITUTION OF ATTENDANCE AND IDENTIFICATION a. Name: _____ b. Identification (Check one): <input type="checkbox"/> _____ <input type="checkbox"/> _____ c. If attendance is at an extension center or cross-enrolled school, list the name of the Host Institution: _____	5. CREDIT HOURS Select Semester or Quarter (S/Q) <input style="width: 30px; text-align: center;" type="text" value="S"/> a. Total required for degree: _____ (1) ROTC Hours that do not count: _____ (2) Total Hours Rqd for NAPS: <u>####</u> Normal Academic Progression Standard <u>0.00</u> b. Transfer Credits accepted: _____ c. Credits toward degree Comp to date: _____ d. Reamining for Degree: <u>####</u> e. Number of authorized S/Qs: <u>0</u>	6. GRADE POINT AVERAGE (GPA) Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CUM: _____ Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CUM: _____ Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CUM: _____ Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CUM: _____

7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES.

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8. STUDENT INITIALS & DATE:

TERM 1: _____	TERM 4: _____	TERM 7: _____
TERM 2: _____	TERM 5: _____	TERM 8: _____
TERM 3: _____	TERM 6: _____	TERM 9: _____

(Have the student initial and date beside each term to indicate they have been counseled)



Who needs to fill out a 104-R?

- Cadets who are preparing to contract with ROTC
 - Contract: commit to completing ROTC in exchange for benefits
- New freshmen (scholarship winners)
- Freshmen, sophomores, juniors who are joining ROTC
- All contracted Cadets will need to update and revise their 104-R at least annually



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Why is the 104-R Important?

- Agreement between Cadet and ROTC
- Determines number of semesters of benefits
- Allows ROTC to forecast graduation and commissioning
- ROTC instructor, ROO, HRT, and PMS all review 104-Rs each semester



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How to fill out the 104-R

- Cadets must be full time students
- Cadets must take a military history class
 - Can be US Military History, Civil War, Vietnam War, Military Geography
 - Should at least have a placeholder
- Summer classes
 - Scholarship does not pay for summer classes (Engineering is exception)
 - Can take classes during summer except between junior – senior year



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- ROUTINE USE(S):** To provide a projected academic plan to determine if the applicant meets the public law requirements of two remaining academic years.
- VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:** Voluntary information is necessary to determine eligibility of the individual for acceptance, continuance, or discontinuance in the Army ROTC program.

1. NAME OF STUDENT (LAST, FIRST, MI) ROO, ZIPPY THE		2. ACADEMIC MAJOR MASCOT SCIENCE		3. AS OF DATE (MM/DD/YYYY) (Date of form preparation) ★ 19-Jan-10	
4. INSTITUTION OF ATTENDANCE AND IDENTIFICATION		5. CREDIT HOURS		6. GRADE POINT AVERAGE (GPA)	
a. Name: UNIVERSITY OF AKRON		Select Semester or Quarter (S/Q) <input type="text" value="S"/>		Term: _____	
b. Identification (Check one):		a. Total required for degree: 128 ★		Curr GPA: _____ CUM: _____	
Host <input checked="" type="checkbox"/>		(1) ROTC Hours that do not count: 0 ★		Term: _____	
Extension Center <input type="checkbox"/>		(2) Total Hours Rqd for NAPS: 128		Curr GPA: _____ CUM: _____	
Cross-Enrolled <input type="checkbox"/>		Normal Academic Progression Standard 16.00		Term: _____	
c. If attendance is at an extension center or cross-enrolled school, list the name of the Host Institution:		b. Transfer Credits accepted: <input type="text" value="0"/>		Curr GPA: _____ CUM: _____	
_____		c. Credits toward degree Comp to date: 16.0		Term: _____	
		d. Reamining for Degree: 112		Curr GPA: _____ CUM: _____	
		e. Number of authorized S/Qs: 7		Term: _____	
				Curr GPA: _____ CUM: _____	

May vary

Will automatically populate





Fill in term

7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES.

a.

Term:		FALL		Year:		09	
No.	Course Title	Hrs.	Cts.	Grd.			
	SCIENCE	3					
	MATH	3					
	SOCIOLOGY	3					
	COMMUNICATION	3					
	MILITARY SCIENCE I	3					
Total Term Hours:		15	0				

b.

Term:		SPRING		Year:		10	
No.	Course Title	Hrs.	Cts.	Grd.			
	SCIENCE	3					
	MATH	3					
	PHILOSOPHY	3					
	INTRO TO MASCOT SCIENC	3					
	MILITARY SCIENCE I	3					
Total Term Hours:		15	0				

c.

Term:		SUMMER		Year:		10	
No.	Course Title	Hrs.	Cts.	Grd.			
	BEING A MASCOT	3					
	DEALING WITH BOOS	3					
Total Term Hours:		6	0				

d.

Term:		FALL		Year:		10	
No.	Course Title	Hrs.	Cts.	Grd.			
	RAISING THE ROOF	3					
	DANCE MOVES	3					
	PANTOMIME	3					
	POSING FOR PICTURES	3					
	MILITARY SCIENCE II	3					
Total Term Hours:		15	0				

e.

Term:		SPRING		Year:		11	
No.	Course Title	Hrs.	Cts.	Grd.			
	MORE DANCE MOVES	4					
	HECKLERS FOR BEG	4					
	TRAMPOLINE JUMPING	4					
	MILITARY HISTORY	3					
	MILITARY SCIENCE II	3					
Total Term Hours:		18	0				

f.

Term:		FALL		Year:		11	
No.	Course Title	Hrs.	Cts.	Grd.			
	EVEN MORE DANCE MOVES	4					
	DEALING WITH REFEREES	3					
	PUMPING UP THE CROWD	3					
	GROOMING	3					
	MILITARY SCIENCE III	4					
Total Term Hours:		17	0				

8. STUDENT INITIALS & DATE:

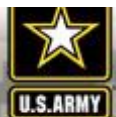
(Have the student initial and date beside each term to indicate they have been counseled)

TERM 1: _____ TERM 4: _____ TERM 7: _____

TERM 2: _____ TERM 5: _____ TERM 8: _____

TERM 3: _____ TERM 6: _____ TERM 9: _____

Fill in courses (don't forget Military Science courses!)





PLANNED ACADEMIC PROGRAM WORKSHEET

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7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES. (CONTINUED)

g.

Term:		SPRING		Year:		12	
No.	Course Title	Hrs.	Cts.	Grd.			
	ADVANCED DANCING	4					
	CHEERLEADERS	3					
	DEALING WITH BAD KIDS	4					
	CROWD SURFING	3					
	MILITARY SCIENCE III	4					
Total Term Hours:		18	0				

h.

Term:		SUMMER		Year:		12	
No.	Course Title	Hrs.	Cts.	Grd.			
	LDAC						
Total Term Hours:		0	0				

i.

Term:		FALL		Year:		12	
No.	Course Title	Hrs.	Cts.	Grd.			
	HOW TO AVOID FALLING	3					
	MASCOT TRICKS	4					
	HOW TO BE FEARED	4					
	MILITARY SCIENCE IV	4					
Total Term Hours:		15	0				

j.

Term:		SPRING		Year:		13	
No.	Course Title	Hrs.	Cts.	Grd.			
	ADVANCED TRICKS	4					
	HOW TO BE FEARED II	4					
	WHAT IS A ZIP?	4					
	MILITARY SCIENCE IV	4					
Total Term Hours:		16	0				

k.

Term:				Year:			
No.	Course Title	Hrs.	Cts.	Grd.			
Total Term Hours:		0	0				

l.

Term:				Year:			
No.	Course Title	Hrs.	Cts.	Grd.			
Total Term Hours:		0	0				

Required ROTC training. Usually the summer between your junior and senior year.



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m.

Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.
Total Term Hours:		0	0	

n.

Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.
Total Term Hours:		0	0	

o.

Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.
Total Term Hours:		0	0	

9. REVIEW: All of the above courses are required (as minimum) for the completion of the degree: Yes No (if no, list exceptions on reverse of this form). Completion should result in a MASCOT SCIENCE degree, during (YYMM): 1305 ★

10. SIGNATURE OF STUDENT:
Zippy the Roo

11. DATE: (MM/DD/YYYY)
 January 19, 2010

12. SIGNATURE OF REGISTRAR AND EXAMINER OF CREDENTIALS (OR OTHER INSTITUTION CERTIFYING OFFICIAL): ★
Jane T. Advisor

13. DATE: (MM/DD/YYYY)
 January 19, 2010





STATEMENT OF UNDERSTANDING

We, the undersigned, hereby declare that the program outlined on the worksheet (on the reverse side of this statement) that

Cadet ROO, ZIPPY THE is about to under take a formally structured program approved by UNIVERSITY OF AKRON
(FULL NAME, Last, First, MI) (Name of University or College)

designed to meet the requirments of a MASCOT SCIENCE degree; that the degree to be attained is the culmination of an
(Type of Degree)

undergraduate college program of at least four years; and that the remaining credit hours shown on the worksheet are necessary either to fulfill discipline requirements or to fulfill credit hour requirements, or both, for the attainment of the degree. If the cadet is an ROTC Scholarship participant, the scholarship will be in force for the number of semesters indicated in Block 5.

(Date) (MM/DD/YYYY)

(CADET SIGNATURE)

(Date) (MM/DD/YYYY)

(PROFESSOR OF MILITARY SCIENCE SIGNATURE)





Discussion



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Questions?



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