

3359-25-07 Unclassified classification plan.

- (A) The university of Akron shall establish, modify, or repeal, by rule, a job classification plan for all positions, offices, and employments in the unclassified civil service.
- (B) The university of Akron shall assign a classification title to each classification within the unclassified classification plan.
- (C) The university of Akron shall assign each classification to a pay range.
- (D) The university of Akron shall assign a numbering system for the classification process.
- (E) The following are the classifications that the university of Akron shall assign all positions within the unclassified service.

**The University of Akron  
Unclassified Staff Classifications (Series 20000)**

**2000 Finance / Accounting Division**

## 2100 Accounting Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	22102	Inventory Accountant	Exempt
120	22103	Internal Auditor	Exempt
120	22105	Accountant	Exempt
120	22106	Budget Analyst	Exempt
119	22107	Budget Administrator Sr	Exempt
122	22108	Mgr Payroll	Exempt
123	22109	University Auditor	Exempt
123	22110	Assoc Controller	Exempt
125	22111	Controller	Exempt
122	22112	Asst Controller	Exempt
118	22113	Budget Administrator	Exempt
124	22114	Dir Off Res Anly & Budget	Exempt

121	22115	Accountant Sr	Exempt
<del>121</del>	<del>22116</del>	<del>Financial Systems Analyst</del>	<del>Exempt</del>

## 2200 Cash Collection and Disbursement Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
120	22201	Mgr Cashier's Office	Exempt
121	22202	Mgr Accounts Receivables, Collections, Check Disbursement Ofc, & Installment Payment Ofc	Exempt
120	22203	Mgr Accounts Payable & Prop Acctg	Exempt
125	22204	Dir Stu Financials	Exempt

## 2300 Purchasing Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
<del>119</del> 120	22301	Asst Dir Purchasing	Exempt
120	22302	Coord Contracting/Insurance	Exempt
121	22303	Contract Compliance Officer	Exempt
123	22304	Assoc Dir Purchasing	Exempt
125	22305	Dir Purchasing	Exempt

## 2500 Dining Services Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
120	22501	General Mgr Martin Univ Ctr	Exempt
120	22502	Asst Dir Univ Dining Srvs	Exempt
122	22504	Dir University Dining Srvs	Exempt
119	22505	Mgr Crystal Room Oper	Exempt

## 2700 Auxiliary Services Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
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121	22701	Dir Parking Srvs	Exempt
121	22702	Dir Printing Srvs	Exempt
124	22703	Asst VP Auxiliary Srvs	Exempt
122	22704	Dir Auxiliary Business Oper	Exempt
120	22705	Mgr Budgets & Inventory	Exempt

### **3000 Information Technology Division**

#### 3100 Information Services Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
122	23119	Asst To The VP/CIO Budget	Exempt

#### 3700 Library Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
116	23701	Coord Access Srvs	Exempt
117	23702	Slide Librarian	Exempt
118	23703	Sr Archives Assoc	Exempt
118	23704	Head Interlibrary Loans	Exempt
118	23705	Coord Library Acquisitions	Exempt
119	23706	Reference/Outreach Librarian	Exempt
119	23707	Asst Law Librarian	Exempt
119	23708	Public Services Librarian	Exempt
119	23709	Science & Technology Librarian	Exempt
121	23710	Dir Library-Wayne College	Exempt
122	23711	Assoc Law Librarian	Exempt

### **4000 Business / Administrative Division**

#### 4100 Human Resources Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
119	24101	Coord Recruiter Empl Svcs	Exempt
119	24102	Compensation Analyst	Exempt
121	24103	Supv Employment Services	Exempt
123	24104	Director EEO Compliance	Exempt
121	24105	Asst Dir HRIS	Exempt
123	24106	Dir HRIS	Exempt
123	24107	Dir Compensation	Exempt
123	24108	Dir Benefits Admin	Exempt
124	24109	Asst Exec Dir Human Resources	Exempt
120	24110	Compensation Analyst Sr	Exempt
119	24111	Empl Training Spec	Exempt
120	24112	Employee Training & Dev Spec	Exempt
123	24113	Dir Empl Cla Train & Dev Svcs	Exempt
121	24114	Asst Dir Employee Class, Train, & Dev Svcs	Exempt

## 4200 Affirmative Action Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
124	24202	Dir EEO & Training	Exempt

## 4300 Public Relations/Development Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
119	24301	Public Relations Rep	Exempt
118	24302	Mgr Internal Communications	Exempt
118	24303	Editor Akron Magazine	Exempt
118	24304	Dir Hower House	Exempt
118	24305	Coord Photographic Svcs	Exempt
118	24306	Asst Dir Alumni	Exempt

118	24307	Graphic Designer	Exempt
119	24308	Advertising Mgr	Exempt
121	24309	Assoc Dir Alumni	Exempt
122	24310	General Mgr WZIP-FM	Exempt
122	24311	Assoc Dir University Communications	Exempt
122	24312	Dir Development	Exempt
124	24313	Exec Dir Alumni Association	Exempt
124	24314	Dir Major Gifts	Exempt
124	24315	Dir College Dev & Plan Giving	Exempt
124	24316	Dir Institutional Marketing	Exempt
120	24317	Coord Real Estate	Exempt
120	24319	Asst Dir Development	Exempt
119	24320	Comm Officer VP/CIO Division	Exempt
124	24321	Dir Devel For Col Ctr Prog	Exempt
120	24323	Sr Public Relations Rep	Exempt
123	24324	Creative Director	Exempt
119	24326	Senior Writer	Exempt
118	24327	Marketing Asst	Exempt
122	24328	Mgr National Public Relations	Exempt

## 4400 General Counsel Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
124	24401	Asst To General Counsel, IPA	Exempt
124	24402	Assoc General Counsel	Exempt
123	24403	Asst To General Counsel	Exempt

## 4500 Senior Administration Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
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126	24502	Assoc VP & Deputy General Counsel	Exempt
126	24504	Assoc VP Development	Exempt
126	24505	Assoc VP & Dean Student Life	Exempt
126	24506	Asst VP Special Srvs/Students	Exempt
122	24507	Dir Special Projects	Exempt
124	24510	Dir Physical Facilities	Exempt
126	24511	Assoc VP Public Affairs & Dev	Exempt
126	24512	Asst VP University Development	Exempt
126	24514	Dean Workforce Dev & Cont Educ	Exempt
126	24515	Dean University College	Exempt
126	24517	Assoc VP Business & Finance	Exempt
126	24518	Assoc VP Enrollment Services	Exempt
120	24523	Admin Coord Pres Office	Exempt
<del>120</del> 122	24524	Asst To Prov-Adm Srvs	Exempt
123	24525	Asst To Prov Pol Anly Asmt Pl	Exempt
126	24527	Assoc VP Campus Life	Exempt

### 5000 Facilities Management Division

#### 5100 Facilities Management Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
121	25101	Mgr Project Control Ctr	Exempt
121	25102	Mgr Construction	Exempt
121	25103	Mechanical Engineer	Exempt
121	25104	Electrical Engineer	Exempt
122	25105	Asst Dir Camp Plng & Space Utl	Exempt
121	25106	Asst Dir Grounds & Campus Srvs	Exempt
121	25107	Asst Dir Building Srvs	Exempt

122	25108	Assoc Dir Maintenance & Oper	Exempt
122	25109	Assoc Dir Energy Management	Exempt
124	25110	Dir Arch Srvs & Capital Plng	Exempt
123	25111	Assoc Dir Physical Fac Admin	Exempt
<del>123</del>	<del>25112</del>	<del>Dir Campus Planning</del>	<del>Exempt</del>

### 6000 Public Safety Division

#### 6200 Police Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
123	26201	Asst Chief Univ Police	Exempt
124	26202	Chief Univ Police	Exempt

#### 6300 Safety Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
123	26301	Dir Envi Health & Occup Safety	Exempt

### 7000 Student Services Division

#### 7100 Student Services Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
119	27101	Disability Spec & Srv Coord	Exempt
118	27102	Coord Stu Employment	Exempt
119	27103	Coord International Programs	Exempt
124	27105	Dir Office Of Accessibility	Exempt
124	27107	Dir International Prog	Exempt
119	27108	Asst Dir GSC Prog	Exempt
119	27110	Immigration Programs Spec	Exempt
118	27111	Adaptive Technology Spec	Exempt

## 7300 Financial Aid Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	27301	Coord Grad Stu Fin Assistance	Exempt
119	27302	Asst Dir Stu Financial Aid	Exempt
120	27303	Assoc Dir Stu Financial Aid	Exempt
122	27304	Sr Assoc Dir Stu Fin Aid-Adm	Exempt
125	27305	Dir Stu Financial Aid	Exempt
122	27306	Assoc Dir Stu Fin Aid-Sys Adm	Exempt

## 7400 Registrar's Office

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
119	27401	Coord Degree Audit Reporting Sys	Exempt
119	27402	Coord Transfer Admissions	Exempt
120	27403	Asst University Registrar	Exempt
122	27404	Assoc University Registrar-Sys	Exempt
125	27405	University Registrar	Exempt
122	27406	Assoc Univ Registrar-Oper	Exempt

## 7500 Student Activities Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	27501	Coord GSC Theatre & Prog	Exempt
119	27502	Mgr Intramurals	Exempt
118	27503	Coord GSC Mktg & Assessment	Exempt
118	27504	Asst Dir Stu Judicial Affairs	Exempt
119	27505	Asst Dir GSC Bldg Evening Oper	Exempt
121	27506	Assoc Dir Res Life-Activities	Exempt
121	27507	Assoc Dir Res Life & Housing	Exempt
119	27508	Coord Greek Affairs	Exempt



121	27509	Sr Assoc Dir GSC Programs & Events	Exempt
124	27510	Dir GSC	Exempt
124	27511	Asst Dean Stu Affairs	Exempt
124	27512	Dir Res Life & Housing	Exempt
124	27513	Dir Health Svcs	Exempt
119	27514	Coord Health Educ & Wellness	Exempt
118	27515	Manager Aquatics Facilities	Exempt
120	27517	Dir Aquatic Facilities	Exempt
123	27518	Sr Dir Student Life & Enr Mgmt	Exempt
117	27519	Asst Mgr Aquatic Facilities	Exempt
120	27520	Assoc Dir GSC Building Oper	Exempt
120	27521	Dir University Natatorium	Exempt
124	27522	Dir Student Rec Center	Exempt
119	27523	Asst Dir GSC Conf & Events Svc	Exempt

## 7600 Admissions Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
117	27601	Regional Admissions Officer	Non-exempt
119	27602	International Admissions Officer	Exempt
118	27603	CP & Adult Svcs Spec-Wayne	Exempt
118	27604	Admissions Counselor	Exempt
119	27605	Asst Dir Adm For Sec Sch Rel	Exempt
119	27606	Asst Dir Adm For Events	Exempt
119	27607	Asst Dir Adm for Multi Recruit	Exempt
119	27608	Asst Dir Admissions	Exempt
121	27609	Assoc Dir Admissions-Outreach	Exempt
121	27610	Assoc Dir Adm-Visitor Rel	Exempt
122	27611	Sr Assoc Dir Admissions-	Exempt

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125	27612	Dir Admissions	Exempt
120	27613	Sr Asst Dir Admissions	Exempt
118	27614	Adm Couns & Coord Stu Act-Wayne	Exempt
121	27615	Assoc Dir Adm- Oper	Exempt
122	27616	Sr Assoc Dir Adm-Oper	Exempt

## 7700 Student Advising Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	27701	Academic Adviser I	Non-exempt
118	27702	Career Svcs Spec	Exempt
119	27703	Asst Dir Career Services CCM	Exempt
119	27704	Academic Adviser-International	Exempt
119	27705	Academic Adviser-Athletes	Exempt
119	27706	Academic Adviser II	Exempt
119	27707	Asst Dir Stu Asst Ctr-Spec Svcs	Exempt
121	27708	Asst Dir Academic Advisement	Exempt
121	27709	Assoc Dir Ctr For Career Mgt	Exempt
121	27710	Psychologist	Exempt
121	27711	Asst Dir CT&C Ctr-Training	Exempt
122	27712	Assoc Dir CT&C Ctr-Training	Exempt
122	27713	Coord Testing Svcs & Psychologist	Exempt
123	27714	Sr Assoc Dir CT & C Center	Exempt
123	27715	Dir Academic Advisement	Exempt
125	27716	Dir CT& C Center	Exempt
120	27717	Dir Outreach and Ret Svcs	Exempt
119	27718	Coord Res Life	Exempt
120	27719	Coord Acad Advising-Athletes	Exempt

119	27720	Acad Adviser-Acad Achieve Prog	Exempt
119	27721	Acad Adv & Coord CP-Wayne	Exempt
120	27723	Coord Min Stu Adv Srvs/Acad Adv	Exempt
125	27724	St Dir Of The Ctr For Careet Mgt	Exempt
119	27725	Recruiter/Advisor-Nursing	Exempt
121	27726	Psychologist Resident	Exempt
119	27727	Asst Dir C E & Internships CCM	Exempt
119	27728	Asst Dir Employer Relation CCM	Exempt
121	27729	Assoc Dir C E & Internship CCM	Exempt
121	27730	Assoc Dir Car Srvs Ctr Car Mgt	Exempt

## 7800 Athletic Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
117	27801	Mgr Athl Licensing & Promotion	Exempt
116	27802	Coord Video	Exempt
117	27803	Ticket Office Mgr	Exempt
117	27804	Dir Of Ticket Oper-Athletics	Exempt
117	27805	Equipment Mgr	Exempt
118	27806	Asst Dir Athletic Media Rel	Exempt
118	27807	Asst Athletic Trainer	Exempt
119	27808	Assoc Dir Athletic Med Rel	Exempt
120	27809	Dir Sports Medicine	Exempt
120	27810	Dir Athletic Media Relations	Exempt
121	27811	Asst Athletic Dir For Facilities & Oper	Exempt
121	27812	Asst Athletic Dir For External Relations	Exempt
121	27813	Asst Athletic Dir For Business	Exempt
122	27814	Assoc Athletic Dir	Exempt

114	27816	Asst Equipment Mgr	Exempt
121	27817	Asst Athletic Dir For Compliance	Exempt
119	27818	Athletic Coord For Facilities & Oper	Exempt

### 8000 Academic Services Division

#### 8100 College/School Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	28101	Asst To The Dean Graduate School	Exempt
118	28102	Asst To The Dean-Wayne	Exempt
119	28103	Dept Budget/Fiscal Administrator	Exempt
119	28104	Coord Continuing Education	Exempt
119	28105	Coord Career Plng & Mktg	Exempt
120	28107	Dir College Stu Affairs	Exempt
120	28108	Dir College Admin Srvs	Exempt
121	28109	Dir Engineering Comp & Network Srvs	Exempt
122	28110	Asst To Dean-College Of F&AA	Exempt
121	28111	Asst To Dir Inst Of Polymer Science	Exempt
122	28112	Asst Dean- Finance & Adm-Law	Exempt
122	28113	Asst To The Dean-External Prog	Exempt
122	28114	Dir Assessment & Accred-College Of Educ	Exempt
122	28115	Dir Developmental Prog	Exempt
119	28116	Supv Classroom Srvs	Exempt
120	28117	Coord Academic Affairs-Wayne	Exempt
118	28118	Asst Dir New Stu Orientation	Exempt
121	28119	Dir New Stu Orientation	Exempt
123	28120	Asst Dean University College	Exempt

120	28121	Dir Academic Support, A&S	Exempt
120	28122	Dept Budget/Fiscal Admin Sr	Exempt
122	28123	Asst Dean Law Adm & Fin Aid	Exempt
122	28124	Asst To VP/Fo Cap Pln & Fac Mgt	Exempt
122	28125	Asst To VP For Res & Dean, Grad Sch	Exempt
122	28126	Asst To The Dean Univ College	Exempt
120	28127	Assoc Dir Pan African Ctr Comm Studies	Exempt

## 8200 Childcare Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
121	28210	Dir Ctr For Child Development	Exempt

## 8300 College Student Service Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
117	28302	Intake Spec	Exempt
119	28303	Supv Development Srvs	Exempt
118	28304	Coord Women In Engr Prog	Exempt
120	28305	Coord Training Oppor For Prof	Exempt
118	28307	Coord Projects	Exempt
118	28308	Adviser CBA Stu Organization	Exempt
118	28309	Coord Cooperative Education	Exempt
119	28310	Counselor Nursing	Exempt
119	28311	Asst Dir Access & Retention	Exempt
120	28312	Dir Career Plan & Plcmt-Law	Exempt
120	28313	Dir Educ & Diversity Prog-Eng	Exempt
120	28314	Asst Dir Grad Business Adv	Exempt
120	28315	Coord Academic Advising-Wayne	Exempt

120	28316	Coord Certification	Exempt
121	28317	Dir Learning Support Srvs	Exempt
121	28318	Dir Academic Success Prog	Exempt
119	28319	Dir Educ Outreach & Ret Progs	Exempt
119	28320	Coord Acad Support Srvs	Exempt
119	28321	Coord Stu Retention-Nursing	Exempt
118	28322	Asst Dir Col Career Ctr	Exempt
120	28323	Dir Mktg & Client Relations	Exempt
120	28324	Dir CBA Career Ctr	Exempt

## 8400 College/School Student Lab Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
116	28401	Biology Laboratory Coord	Exempt
117	28402	Laboratory Technician	Non-exempt
119	28403	Supv Chemical Laboratories	Exempt
121	28404	Dir Technology-CBA	Exempt
120	28405	Coord Learning Res Ctr-Nursing	Exempt
120	28406	Clinical Supv	Exempt
121	28407	Dir Technology Nursing	Exempt

## 8500 College/School Technology Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
120	28501	Manager Microscopy Lab	Exempt
118	28502	Laboratory Technologist	Non-exempt
118	28503	Supv Cartographic Laboratory	Exempt
118	28504	Machinist	Exempt
118	28505	Laboratory Machinist	Exempt
118	28506	Engineering Technician	Non-exempt

119	28507	Mgr Biology Resource Ctr	Exempt
119	28508	Mgr GIS Lab	Exempt
119	28509	Engineering Technician Sr	Exempt
122	28510	Mgr Nuclear Magnetic Resonance Ctr	Exempt
120	28511	Asst Mgr Applied Polymer Rsch	Exempt
121	28512	Asst To Director IPE	Exempt
122	28513	Mgr NMR Lab	Exempt
123	28514	Mgr Applied Polymer Research	Exempt
120	28516	Electronic Specialist	Exempt
119	28517	Laboratory Glassblower	Exempt
119	28518	Polymer Characterization Spec	Exempt
120	28520	Dir Electrical & Computer Engr Tech Svcs	Exempt
120	28521	NMR Electronic Spec	Exempt

## 8600 Arts/Special Events Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
119	28601	Dir University Art Galleries	Exempt
118	28602	Dir/Choreographer Ohio Ballet	Exempt
124	28603	Exec Dir Performing Arts Hall	Exempt
120	28604	Mgr Dance Institute	Exempt
119	28605	Mgr Sales/ PAH	Exempt
120	28606	Mgr Technical Svcs PAH	Exempt
119	28607	Dir Technical, Dance & Theatre Prod	Exempt
121	28608	Asst Dir Performing Arts Hall	Exempt

## 8700 College/School Program Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
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118	28701	Dir SIFE	Exempt
118	28702	Coord Academic Prog	Exempt
119	28703	Dir SBDC/Counselor	Exempt
120	28704	Project Dir-Social Work/Grants	Exempt
120	28705	Mgr Prog Nutrition Intervention	Exempt
120	28707	Dir Polymer Training Ctr	Exempt
120	28708	Coord Clin Child Stu & Family Therapy	Exempt
120	28709	Coord Critical Skills World Civ	Exempt
120	28710	Coord Medical Tech Prog	Exempt
120	28711	Coord Nursing Outreach Prog	Exempt
120	28712	Coord Off Campus Credit Prog	Exempt
120	28713	Dir Cont Educ & Prog Dev-Wayne	Exempt
120	28714	Dir Training & Spec Prog-Wayne	Exempt
120	28715	Coord Early Childhood Srvs	Exempt
120	28716	Coord Developmental Prog	Exempt
120	28717	Coord Academic Developmental Prog	Exempt
120	28718	Asst Dir Undergraduate Prog	Exempt
120	28719	Asst Dir Inst Applied Politics	Exempt
121	28720	Dir Trial Litigation Clinic	Exempt
121	28721	Dir Instructional Technology	Exempt
121	28722	Asst Dir Inst For Global Busn	Exempt
122	28723	Asst Dean Adm & Strat Init	Exempt
121	28724	Asst Dir Developmental Prog	Exempt
122	28725	Dir Nurse Anesthesia Track	Exempt
122	28726	Dir Ctr For Organizational Development	Exempt
<del>122</del> 123	28727	Sr Dir Bus Oper & Fin - Wayne	Exempt



123	28728	Dir Institute For Global Bus	Exempt
119	28730	Asst Dir School Of Art	Exempt
118	28731	Coord External Programs-PAH	Exempt
118	28732	Law Stu Recruiter	Exempt
119	28733	Education Spec	Exempt
118	28734	Asst Dir A&S Career Prog	Exempt
120	28735	Coord Acad Achievement Prog	Exempt
118	28736	Counselor Academic Achievement Prog	Exempt
119	28737	Asst Dir Upward Bound Prog	Exempt
118	28738	Coord Internships	Exempt
118	28739	Coord Prog	Exempt
123	28740	Dir Academic Achievement Prog	Exempt
121	28741	Asst Dir IHSP	Exempt
121	28742	Dir Cont Educ & WRKFC Dev- Wayne	Exempt
122	28743	Dir UA Adult Focus	Exempt
122	28744	Dir Graduate Outreach Prog	Exempt
118	28745	Dir Govt Contract Assist Ctr	Exempt
120	28746	Training Coord	Exempt
120	28748	Dir Women In Engr Prog	Exempt
122	28749	Asst To Assoc Provost	Exempt
119	28751	Account Executive-Sales	Exempt
119	28752	Asst Dir Polymer Training Ctr	Exempt
121	28753	Dir New Business Clinic	Exempt

## 8800 Research Services Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
116	28801	Institutional Research Assoc	Exempt

120	28802	Data Collections Mgr	Exempt
118	28803	Research Analyst	Exempt
118	28804	Institutional Research Analyst	Exempt
120	28805	Mgr Data Srvs	Exempt
120	28806	Asst Dir Research Development	Exempt
122	28807	Assoc Dir Res Srvs & Spon Prog	Exempt
122	28808	Assoc Dir Inst Policy Studies	Exempt
125	28809	Dir Research & Sponsored Prog	Exempt

### 9000 Ungraded Positions Division

#### 9100 Ungraded Administrative Exceptions Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29101	VP And General Counsel	Exempt
999	29102	VP, Business & Finance & <u>CFO</u>	Exempt
999	29103	VP, Capital Plan & Fac Mgt	Exempt
999	29104	VP, Public Affairs & Dev	Exempt
999	29105	Exec Dir Human Resources	Exempt
999	29106	Dir Athletics	Exempt
999	29107	Exec Asst To Pres For Org Dev	Exempt
999	29108	Exec Asst To The President	Exempt
999	29109	VP, Student Affairs	Exempt
999	29110	VP, Info & Inst Tech, Lib & IP	Exempt

#### 9200 Athletic Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29201	Asst Track Coach	Exempt
999	29202	Assoc Head Football Coach	Exempt
999	29203	Asst Baseball Coach	Exempt

999	29204	Asst Cheerleading Coach	Exempt
999	29205	Asst Golf Coach	Exempt
999	29206	Asst Track & Field Coach	Exempt
999	29207	Asst Football Coach	Exempt
999	29208	Asst Head Football Coach	Exempt
999	29209	Asst Men's Basketball Coach	Exempt
999	29210	Asst Men's Soccer Coach	Exempt
999	29211	Asst Softball Coach	Exempt
999	29212	Asst Strength & Cond Coach	Exempt
999	29213	Asst Women's Basketball Coach	Exempt
999	29214	Cheerleading Coach	Exempt
999	29215	Diving Coach	Exempt
999	29216	Head Men/Women's Track Coach	Exempt
999	29217	Head Baseball Coach	Exempt
999	29218	Head Basketball Coach	Exempt
999	29219	Head Football Coach	Exempt
999	29220	Head Golf Coach	Exempt
999	29221	Head Soccer Coach	Exempt
999	29222	Head Strength & Cond Coach	Exempt
999	29223	Head Volleyball Coach	Exempt
999	29224	Head Women's Basketball Coach	Exempt
999	29225	Head Women's Softball Coach	Exempt
999	29226	Head Women's Swimming Coach	Exempt
999	29227	Head Women's Tennis Coach	Exempt
999	29228	Asst Diving Coach	Exempt
999	29229	Asst Football Coach, Def Coord	Exempt
999	29230	Asst Track/Cross Country Coach	Exempt
999	29231	Asst Volleyball Coach	Exempt

999	29232	Golf Coach	Exempt
999	29233	Head Softball Coach	Exempt
999	29234	Head Men's Basketball Coach	Exempt
999	29235	Dance Team Coach	Exempt
999	29236	Asst Women's Soccer Coach	Exempt
999	29237	Asst Women's Swim Coach	Exempt
999	29238	Head Women's Soccer Coach	Exempt
999	29239	Asst Tennis Coach	Exempt
999	29240	Men's Basketball Coach	Exempt
999	29241	Athletic Tutor	Exempt

## 9300 Ungraded Intern Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29301	Athletic Media Rel Intern	Exempt
999	29302	Facilities & Oper Intern	Exempt
999	29303	Mktg/Promotions Intern	Exempt
999	29304	Psychology Intern	Exempt
999	29305	Ticket Office Intern	Exempt

## 9400 Ungraded Aerospace/Military Science Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29401	Asst Info Mgt Officer	Exempt
999	29402	Asst Recruiting Officer	Exempt
999	29403	Asst Regional Dir, Admissions	Exempt
999	29404	Recruiting/Oper/Mktg Officer	Exempt
999	29405	Regional Admissions Officer	Exempt
999	29406	Supply Custodian	Exempt
999	29407	Recruiter	Exempt
999	29408	Personnel Officer-Aerospace	Exempt

999	29409	National Guard Recruiting	Exempt
999	29410	NCOIC/Information Management	Exempt
999	29411	NCOIC/Administration	Exempt
999	29412	NCOIC/Personnel	Exempt

## 9500 Ungraded Research/Scientists/Fellows Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29501	Coord Central Reg Res-IHSP	Exempt
999	29502	Field Supervisor-IHSP	Exempt
999	29503	Interviewer/Tracker-IHSP	Non-exempt
999	29504	Postdoctoral Fellow	Exempt
999	29505	Postdoctoral Research Assoc	Exempt
999	29506	Postdoctoral Research Fellow	Exempt
999	29507	Regional Coordinator-IHSP	Exempt
999	29508	Research Asst	Non-exempt
999	29509	Research Assoc I-IHSP	Exempt
999	29510	Research Assoc	Exempt
999	29511	Research Asst II-IHSP	Non-exempt
999	29512	Research Scientist	Exempt
999	29513	Research Asst III-IHSP	Exempt
999	29514	Research Fellow	Exempt
999	29515	Research Technician	Non-exempt
999	29516	Sr Research Assoc-IHSP	Exempt
999	29517	Sr Research Assoc	Exempt
999	29518	Visiting Research Assoc	Exempt
999	29519	Visiting Research Scientist	Exempt
999	29520	Visiting Scholar	Exempt
999	29521	Visiting Scientist	Exempt

999	29522	Visit Distinguished Scientist	Exempt
999	29523	Research Scholar	Exempt
999	29524	Sr Fellow, ILSD&G	Exempt
999	29525	Fellow, ILSD&G	Exempt
999	29526	Fellow, RC Bliss Inst Appl Pol	Exempt
999	29527	Life Fellow	Exempt
999	29528	Adjunct Fellow	Exempt
999	29529	Visiting Research Scholar	Exempt
999	29530	Research Assoc-Biomedical Engr	Exempt
999	29531	Research Assoc-Geology	Exempt
999	29532	Teaching Fellowship	Exempt
999	29533	Asst To Dir Akron Global Polymer Academy	Exempt

## 9600 Ungraded Special Events/Services Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29601	Accompanist	Non-exempt
999	29602	Announcer	Exempt
999	29603	Art Model	Non-exempt
999	29604	ASL Model	Non-exempt
999	29605	Consultant	Exempt
999	29606	ASL trainer	Non-exempt
999	29607	Curator	Exempt
999	29608	Facilitator	Exempt
999	29609	Interpreter	Non-exempt
999	29610	Musician	Exempt
999	29611	Notetaker	Non-exempt
999	29612	Prod Asst	Non-exempt
999	29613	Prod Asst-Costume	Non-exempt

999	29614	Prod Asst-Technical	Non-exempt
999	29618	Office Aide	Non-exempt
999	29619	Test Proctor	Non-exempt
999	29620	Test Rater	Non-exempt
999	29621	Textbook Reader	Non-exempt
999	29622	Events Asst	Non-exempt
999	29623	Speaker	Exempt
999	29624	Nurse Practitioner-Nursing	Exempt
999	29625	Nurse Tutor	Non-Exempt

## 9700 Ungraded University Programs Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29701	Coord Extended Day	Non-exempt
999	29702	Coord AAP	Exempt
999	29704	Early Childhood Coord	Non-exempt
999	29705	Group Leader-AAP	Exempt
999	29706	Head Teacher	Non-exempt
999	29707	Head Tutor/Counselor-AAP	Exempt
999	29708	Instructor-AAP	Exempt
999	29709	Lead Staff	Non-exempt
999	29710	Lifeguard	Non-exempt
999	29711	Lifeguard-AAP	Exempt
999	29712	Parent/Child Asst	Non-exempt
999	29713	Pre-School Teacher	Non-exempt
999	29714	Substitute Teacher	Non-exempt
999	29715	Team Coord	Non-exempt
999	29716	Team Leader	Non-exempt
999	29717	Tutor/Counselor-AAP	Exempt

999	29718	Tutor/Teacher-AAP	Exempt
999	29720	Security-AAP	Exempt
999	29721	Extended Care Aide	Non-exempt
999	29722	Asst Teacher	Non-exempt
999	29723	Aquatic Building Supv	Non-exempt

## 9800 Other Ungraded Exceptions Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29801	Administrative Project Leader	Non-exempt
999	29802	Adviser - Tel Buc	Exempt
999	29803	Archival Asst	Exempt
999	29804	Archives Asst	Non-exempt
999	29805	Athletic Claims Coord	Exempt
999	29806	Coord (Admin)	Exempt
999	29807	Counselor	Exempt
999	29808	Lab Coord	Non-exempt
999	29809	Office Tech Spec-IS	Non-exempt
999	29810	Principal Investigator	Exempt
999	29811	Project Mgr	Exempt
999	29813	Rifle Coach	Exempt
999	29814	University Physician	Exempt
999	29815	Massotherapist	Non-exempt
999	29816	Coord Hearing Aid Dispensing	Exempt
999	29817	Seasonal Grounds Worker	Non-exempt
999	29818	Seasonal Mechanic	Non-exempt
999	29821	Archaeologist	Exempt
999	29822	Food Utility Worker	Non-Exempt
999	29823	Food Production Worker	Non-Exempt



999	29824	Community Development Specialist	Exempt
999	29825	Coord McNair Scholars Prog	Exempt

### **3000 Information Technology Division At Risk Technical Positions**

#### 3100 Information Services Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
221	T23102	Mgr Help Desk Srvs	Exempt
221	T23103	Security Administrator	Exempt
222	T23109	Mgr DBA	Exempt
222	T23111	Mgr Comp Based Assess & Eval	Exempt
222	T23112	Proj Mgr Fin, Budget, Fac	Exempt
225	T23114	Asst To VP/CIO Sec Disaster	Exempt
218	T23115	CBA & E Testing Asst	Exempt
225	T23116	Dir Institutional Planning	Exempt
225	T23118	Asst To The VP/CIO DE	Exempt
225	T23120	Dir Learn Tech & Scholar/Learn	Exempt
226	T23121	Dir Applic Systems Srvs	Exempt
224	T23122	Proj Mgt & Cont Qual Imprv Off	Exempt
226	T23123	Dir Network & Comm Srvs	Exempt
225	T23124	Dir Hardware Oper & Oper Sys	Exempt
221	T23125	Administrative Project Ldr	Exempt
225	T23126	Special Asst To The VP/CIO IS	Exempt

#### 3200 Computer Operations Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
222	T23201	Mgr Enterprise Oper	Exempt

#### 3300 Information Services Application Systems Group

224	T23301	Asst Dir New Sys Development	Exempt
222	T23302	Proj Mgr Digital Lib Info Sys	Exempt
222	T23303	Proj Mgr UA Web	Exempt
222	T23304	Proj Mgr MIS, DSS, DTA Whse	Exempt
222	T23305	Proj Mgr HR, Payroll, Ben, EEO	Exempt
222	T23307	Proj Mgr Stu-Alum, Acad, Rsch	Exempt
222	T23308	Proj Mgr Instruct Tech Support	Exempt
222	T23311	Mgr Administrative Systems	Exempt
223	T23312	Sr Proj Mgr – Info Tech	Exempt

#### 3400 Information Services Technical Support Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
222	T23401	Mgr Distributed Tech Svcs	Exempt
223	T23402	Asst Dir Enter Hardware Oper	Exempt
221	T23411	Mgr Software Training Svcs	Exempt
220	T23412	BI Tool Trainer	Exempt
220	T23413	Administrative Systems Trainer	Exempt
219	T23414	Tech Support & Off Sys Trainer	Exempt
220	T23415	Courseware Trainer	Exempt
220	T23416	Research Applications Trainer	Exempt
221	T23417	Coord UA Computer Lab Svcs	Exempt
220	T23418	Learning Technology Specialist	Exempt
220	T23419	Mgr Tech Learning Support Ctr	Exempt

#### 3500 Network & Telecomm Group

222	T23501	Mgr Telecommunication Svcs	Exempt
222	T23502	Mgr Network Svcs	Exempt
223	T23503	Asst Dir Inter & Srv Sys Svcs	Exempt

## 3800 Media Services Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
219	T23806	Multi-Media Producer	Exempt
222	T23808	Mgr Audio-Visual Srvs	Exempt
221	T23811	Sr Multi-Media Producer	Exempt
222	T23812	Mgr Multi-Med Learn Tech	Exempt
222	T23813	Proj Mgr Design Srvs	Exempt
221	T23814	Coord Of Distance Education	Exempt
222	T23815	Mgr Distributed Educ Fac	Exempt

## 3900 Inst Planning, Anly, Reporting &amp; Data

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
222	T23901	Asst Dir Inst Reporting	Exempt
220	T23902	Institutional Rsch Assoc	Exempt
218	T23903	Institutional Rsch Asst	Exempt
223	T23904	Assoc Dir Inst Assessment	Exempt
221	T23905	Assessment Research Assoc	Exempt
222	T23906	UA Data Administrator	Exempt
223	T23907	Assoc Dir Fiscal & Policy Anly	Exempt

Effective: November 23, 2002

Certification:

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Ted A. Mallo

Secretary

Board of Trustees

Prom. Under: ORC chapter 119

Rule amp.: ORC sections 124.14 and 3359.03

Statutory authority: ORC sections 3345.31, 3359.01, and 119.03

Prior Effective Date: April 15, 2000; June 21, 2001; August 15, 2001, October 24, 2001,  
November 23, 2001, May 24, 2002, October 28, 2002