



# The University of Akron

## UA FIRE SAFETY 101

**A fire can start anytime and anywhere on campus.**

All fires MUST be reported to UAPD regardless of size or nature of origin.

**NEVER ATTEMPT TO FIGHT A FIRE ON YOUR OWN!**

Always sound the alarm to alert other occupants of the fire and leave the building in a safe manner.

When the fire alarm sounds in any building at The University of Akron, all persons (including Faculty, Staff, Students and UA visitors) will, with all promptness, evacuate the building.

All fire alarms will be treated as an emergency.

**EOHS**  
The University of Akron  
32 S. College Street  
Akron, OH 44325-0607

**Phone**  
330-972-6866  
**911 for emergencies!**

**Fax**  
330-972-5711

[eohs.uakron.edu](http://eohs.uakron.edu)

## Fire Safety Questions You Need to Ask Yourself

- ✓ Do I know two different ways to exit the building?
- ✓ Do I know the building's assigned evacuation rally point(s)?
- ✓ Do I know what to do if I become trapped in a building that is on fire?
- ✓ Do I know what to do when I discover fire or smoke?



## Four Steps to Use When Discovering a Fire

1. Go quickly to the nearest fire alarm pull station and sound the alarm by pulling the handle down.
2. Immediately use the closest exit or stairway to evacuate the building.
3. Once outside the building, report directly to your building's assigned evacuation rally point and let the leader know that you are the person that discovered the fire. Do not leave the premises; please wait for further instructions.
4. Once you have exited the building, contact UAPD dispatch at 911 or 7123 from a University phone, or (330) 972-7123 from your non-University phone (e.g., cell or pay phone).



## Cooking Safety Tips

- Always read and follow the cooking directions found on food packages!
- Never leave food you are cooking unattended.
- Never cook food in inappropriate cooking devices (e.g., pop tarts cannot be cooked in a microwave).
- Never attempt to dry out non-food items in an oven or microwave (e.g., socks or shoes).
- While cooking on the stove, pay attention to what is cooking. Do not leave the room, take a shower, or get involved in a TV show or website. Many fires develop that could have been avoided had the cook been paying attention.
- If your oven catches on fire, turn off the heat and keep the oven door closed to prevent the flames from escaping.
- If your microwave catches on fire, keep the door closed and unplug the microwave from the electrical outlet.
- Cooking is permitted on UA campus only in designated areas.



## Candles are strictly prohibited on UA campus

- Burning of Candles is strictly prohibited in all University of Akron owned and operated buildings unless pre-approved by EOHS and Akron Fire Department.
- **DO NOT BURN CANDLES DURING POWER OUTAGES (USE A FLASHLIGHT).**



## Common Campus Fire Hazards and Violations

Open flame devices (including candles and incense), unauthorized cooking appliances, and unapproved space heaters are prohibited in UA owned and operated buildings.

No objects of any kind shall hang from light fixtures or sprinkler heads.

Storage must be maintained 18" below sprinkler heads.

Stairwells must be kept clear at all times. Stairwells are not an appropriate storage area.

Netting, sheets, flags and other combustible materials shall not drape or hang from the ceiling.

Never remove or cover smoke detectors.

Fire doors must be kept closed at all times.

Notify EOHS if you observe non-functioning exit or emergency lighting.

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## Space Heaters

The use of supplemental heat must be authorized by the Physical Plant HVAC Center and Electric Shop. If an area cannot be heated to a proper comfort zone, only then will the use or purchase of supplemental heating be authorized. Only those heaters approved by the Physical Plant Electric Shop and available through the University Purchasing Department may be used.



## Fire Safety Tips

- Always evacuate for a fire alarm. You never know when it is a real fire.
- If you don't have a smoke alarm in your house or apartment, get one today! For the price of a pizza, you can save your life.
- Do not disable a smoke alarm -- It can't save your life if it can't do its job!
- Change smoke alarm batteries once a year.
- Call 9-1-1 to report a fire AFTER you leave your house or apartment.
- Check doors with the back of your hand before opening – if it is hot, go out a second way. If you can't get out, call 911 and go to the window to wait for help.
- Smoke inhalation is the most frequent cause of death in fires.



## Electrical Safety Tips

- Use grounded and fused electrical outlet strips. All extension cords should be UL approved.
- Routinely inspect your electrical appliances and their wiring for damage.
- Frayed wires can cause fires. Replace all worn, old or damaged appliance cords immediately.
- Use electrical extension cords wisely and do not overload them. Extension cords are **NOT** considered permanent wiring.
- Do not run extension cords across doorways or under carpets.
- Electrical cords should not be wrapped around bed frames or under bedding.
- Never overload electrical outlets.
- Never plug surge protectors into other surge protectors to get more electric outlets.
- Place lamps on level surfaces away from things that can burn. Use bulbs that match the lamp's recommended wattage.



## Fire Extinguisher Training

We can provide hands-on fire extinguisher training which includes:

1. Explaining the different types of fire extinguishers.
2. How to use each type of extinguisher.
3. How to select the proper extinguisher.
4. Hands-on field training for extinguishing a fire.



Contact EOHS to schedule fire extinguisher training for your UA department or organization.

Visit the EOHS website at <http://eohs.uakron.edu> for more information.