

The University of Akron
Classification Specification

Job Title:	Grounds Supt	Job Code:	45321
Job Function:	Staff	Grade:	117
Job Family:	Classified	FLSA:	Non-Exempt
SOC Description:	5000 Facilities Management Division	Date:	1/14;1/04;7/1/99

Job Summary:

Develop and implement ground maintenance programs and activities while scheduling and supervising the work of departmental employees.

Essential Functions:

40% Perform various sports turf management, landscaping, and maintenance procedures on the campus grounds to promote a safe and pleasant environment for the campus community.

20% Coordinate activities and programs that are designed to improve sports turf management and grounds maintenance while preparing campus grounds for special events.

15% Operate and maintain equipment and systems that are used to performing sports turf management, maintenance and landscaping duties.

15% Provide instruction to new employees and current staff regarding numerous aspects of sports turf management, grounds maintenance and safety practices.

10% Maintain records for the grounds department by compiling personnel records, controlling inventory, and recording sports turf management, grounds maintenance procedures as they are performed.

Education:

Requires 18 months of education or training beyond high school.

Licenses/Certifications/Requirements:

Public Operator Pesticide license from the Ohio Department of Agriculture.

Experience:

Requires a minimum of 2 years experience in sports turf management, landscaping, grounds management, and equipment operation while performing supervisory duties. Strong organizational, time-management, and communication skills required. Mechanical aptitude, the ability to operate heavy equipment, and to train employees required.

Leadership:

Direct supervision and evaluation of work as a first-line supervisor over non-exempt staff including hiring, terminating, disciplining; or functional guidance and/or project leadership over exempt staff engaged in activities of a recurring basis.

Physical Requirements:

Considerable physical exertion required involving bending, stooping, crawling, climbing, lifting or carrying heavy items (over 50 lbs. -- 75 lbs.) and periodically (up to 1/3 of time) working in difficult or awkward positions.

Working Conditions:

Routine discomforts from exposure to moderate levels of heat, cold, moisture/wetness, noise and air pollution. May involve routine/occasional exposure to light chemical substances or hazards (radiation, chemicals, diseases, heights and moving parts).

The intent of this classification specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. The University requires that all University employees whose assigned duties include some involvement with The University of Akron's intercollegiate athletics program, comply with all relevant NCAA Bylaws in performing their work.