

The University of Akron  
**Classification Specification**

<b>Job Title:</b>	Instructional Designer	<b>Job Code:</b>	T43862
<b>Job Function:</b>	Staff	<b>Grade:</b>	218
<b>Job Family:</b>	Classified	<b>FLSA:</b>	Non-Exempt
<b>SOC Description:</b>	3000 Information Technology Division	<b>Date:</b>	1/1/04;7/11/00

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**Job Summary:**

Assist Senior Instructional Designers in providing a systematic method for planning, developing, evaluating and managing the instructional process effectively to ensure competent performance.

**Essential Functions:**

50% Work closely with senior designer to identify instructional problems and specify goals for designing an instructional program. Perform task analyses related to goals and purposes. Build instructional objectives, and sequences content within each instructional unit to promote logical learning. Design instructional strategies and evaluation instruments. Specify instructional delivery methods to support instruction and learning activities.

20% Assist the instructional development team in integrating the instructional design components into the instructional delivery activities.

15% Assist the assessment and evaluation group to develop assessment that is congruent with the evaluation components and the related objectives.

15% Assist the Senior Designer with the summative evaluation of all projects to ensure that instruction is designed, developed, and produced according to the design specifications to produce efficient and effective learning.

**Education:**

Requires a relevant Bachelor's Degree.

**Licenses/Certifications/Requirements:**

None.

**Experience:**

Requires a minimum of 2 years experience in design and development. Experience in a higher education environment preferred.

**Leadership:**

No authority or responsibility for the supervision of others.

**Physical Requirements:**

Job is physically comfortable; individual is normally seated and has discretion about walking, standing, etc. May occasionally lift very lightweight objects.

**Working Conditions:**

No major sources of working conditions discomfort, standard working environment with possible minor inconveniences due to occasional noise, crowded working conditions, minor heating/cooling or ventilation problems, and/or up to 40% use of PC terminal.

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The intent of this classification specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. The University requires that all University employees whose assigned duties include some involvement with The University of Akron's intercollegiate athletics program, comply with all relevant NCAA Bylaws in performing their work.