

## View Course History

This document provides an overview of viewing your course history.

To access course history log in to the portal, **My Akron**, at <http://my.uakron.edu/> with your UANetID and password.

There is an online tutorial available which accompanies this document. A tutorial exists for each of the student center options (class schedule, weekly schedule, and exam schedule, personal portfolio, financial). Please visit the [Software Training website](#) and select the link for the appropriate tutorial.

### Important Guidelines:

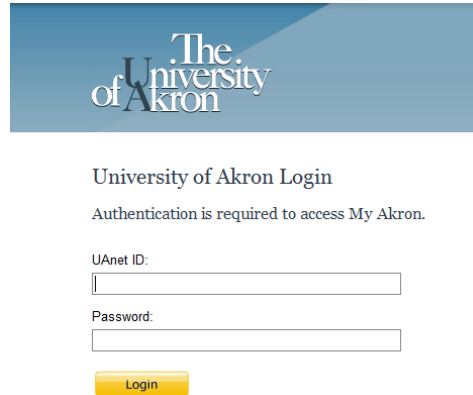
- ✓ Log into **My Akron** (my.uakron.edu) to access the self-service applications.
- ✓ ALWAYS log out of the portal by clicking on the Sign Out link - clicking the X does not end your session

## View Course History

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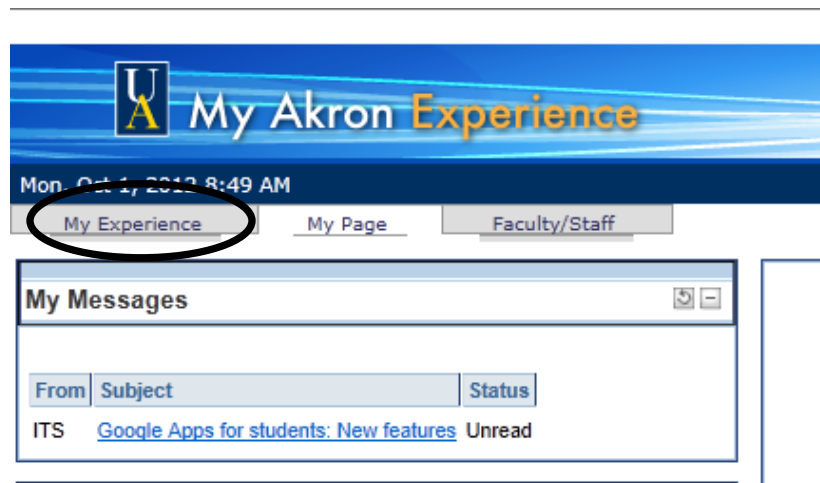
**Instructions:**

1. Log in to My Akron with your UAnet ID and password:



The University of Akron logo is displayed at the top of the login page. Below the logo, the text "University of Akron Login" is centered. Underneath, a message states "Authentication is required to access My Akron." There are two input fields: "UAnet ID:" and "Password:". A yellow "Login" button is positioned below the password field.

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2. Click the "My Experience" tab.



The screenshot shows the "My Akron Experience" dashboard. At the top, there is a blue header with the "U A" logo and the text "My Akron Experience". Below the header, the date and time "Mon, Oct 1, 2012 8:49 AM" are displayed. There are three tabs: "My Experience" (circled in black), "My Page", and "Faculty/Staff". Below the tabs, there is a "My Messages" section with a table of messages.

From	Subject	Status
ITS	<a href="#">Google Apps for students: New features</a>	Unread

**Instructions:**

3. Click on the “**Student Center**” link located in the left side of the page.

U My Akron Experience

Mon, Oct 1, 2012 8:49 AM

My Experience My Page Faculty/Staff

Student Center

Springboard

E-Mail

Reminders

- Majors Mosaic
- Learn About UA Programs at Majors Mosaic
- Attend events for Homecoming Week, October 1-7th
- Be sure to complete the MAP-Works Fall survey by October 7
- US-China Relations in an Election Year
- Participate in National Depression Screening Day

4. From the **Student Center** you can easily navigate to your academic, financial, and personal information. Click the “**My Academics**” link.

**Nancy's Student Center**

## Academics

[Search](#)[Enroll](#)[My Academics](#)other academic... [Deadlines](#)[URL](#)

This Week's Schedule		
	Class	Schedule
	5540 126-702 LEC (72164)	Th 8:00AM - 9:40AM Wayne Coll A107
	7100 233-800 LAB (77695)	MoWe 6:05PM - 8:45PM Folk Hall 180
	7100 243-002 LAB (77493)	TuTh 1:10PM - 3:50PM Folk Hall 175

[weekly schedule ▶](#)[enrollment shopping cart ▶](#)

**Instructions:**

5. Click the link titled **View my course history.**

Jane Doe

go to ...

Search      Enroll      My Academics

**My Academics**

**Advisors**    [View my advisors](#)

**Transfer Credit**    [View my transfer credit report](#)

**Course History**    [View my course history](#)

**My Program:**

- ... **Institution** - The University of Akron
- ... **Career** - Undergraduate
- ... **Program** - Arts & Sciences undergraduate
- ... **Concentration / N - A & S** - Major Uncertain

**Instructions:**

6. The course history is displayed.

**My Course History**




Select Display Option


















Hide courses from My Planner

Show courses from My Planner

Sort results by

Then by

 Taken   
  Transferred   
  In Progress

Course	Description	Term	Grade	Units	Status
0110 106	Effec. Oral Communication	1976 Fall	B	2.67	
0110 111	English Composition	1976 Winter	B	2.67	
0110 112	English Composition	1978 Winter	C-	2.67	
0110 113	Types of Literature	1978 Spring	C	2.67	
0110 169	Gymnastics	1977 Fall	A-	0.67	
0110 330	Eastern Civ China	1977 Fall	C	2.00	
0110 335	Eastern Civ Africa	1977 Spring	C	2.00	
0150 113	Aerospace Study 100	1976 Fall	B	1.00	
0150 114	Aerospace Study 100	1977 Winter	A	1.00	
0150 115	Aerospace Study 100	1977 Spring	A	1.00	
0160 102	Military Science I	1977 Spring	B	1.00	
0160 300	Military Science III	1977 Fall	A	2.00	
0160 301	Military Science III	1978 Winter	B	2.00	
0160 302	Military Science III	1978 Spring	A-	2.00	
0310 121	Biology Principles	1976 Fall	C	2.67	
0310 122	Biology Principles	1977 Winter	F	2.67	
0310 122	Biology Principles	1978 Winter	D	2.67	

**Instructions:**

7. Click the “**Show courses from My Planner**” checkbox to view courses which you have enrolled in for an upcoming semester.

**My Course History**

<b>Select Display Option</b> <input type="radio"/> Hide courses from My Planner <input checked="" type="radio"/> Show courses from My Planner		Sort results by <input type="text"/> Then by <input type="text"/> <input type="button" value="sort"/>	
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1600 400	Military Management I	1978 Fall	B+	3.00	
1600 401	Military Management II	1979 Spring	C-	3.00	
2040 240	Human Relations	2008 Fall		3.00	
3100 103	Natural Science: Biology	2008 Fall		4.00	
3100 106	Anatomy & Physiology	1979 Fall	F	3.00	

For questions regarding registration and enrollment, please e-mail the Registrar’s Office at:  
[registrar@uakron.edu](mailto:registrar@uakron.edu)