

The University of Akron  
**Classification Specification**

<b>Job Title:</b>	Athletics Facilities and Grounds Supt	<b>Job Code:</b>	45214
<b>Job Function:</b>	Staff	<b>Grade:</b>	119
<b>Job Family:</b>	Classified	<b>FLSA:</b>	Non-Exempt
<b>SOC Description:</b>	5000 Facilities Management Group	<b>Date:</b>	2/17/8/04

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**Job Summary:**

Ensure a consistent, clean, safe and well maintained environment for UA Athletics teams, visiting teams, fans, clients, coaches and department staff at all events. Coordinate between PFOC and UA Athletics department regarding any day to day needs for athletics facilities. Make sure each event is set up properly prior to use, then return facility back to normal set up after event.

**Essential Functions:**

35% Conduct routine building and outdoor facility inspections and perform scheduled maintenance when needed. Coordinate with Athletics staff and coaches to determine set-up needs for university and outside special events. Ensure facilities are maintained before, during and after use. Clean athletics facilities prior to, during and after use. Set up and tear down after all events in athletics facilities.

30% Supervise, evaluate job performance, mentor, provide professional development opportunities and process hiring and discipline procedures of athletics staff. Schedule personnel to staff all shifts during athletics events.

25% Coordinate with outdoor sports and coaches their needs for natural and synthetic turf conditions. Supervise full time grounds staff who maintain (irrigate, mow, trim, fertilize and paint) natural and synthetic athletics fields. Ensure staff has proper equipment and materials needed to maintain our specialized fields.

10% Cooperate and coordinate with other athletics areas, PFOC trades, UAPD, SRWC, and other departments on campus as needed.

5% Attend Athletics and contracted game and event management meetings and workforce development opportunities as assigned. Perform other duties as directed.

**Education:**

Requires high school diploma or GED.

**Licenses/Certifications/Requirements:**

None.

**Experience:**

Requires a minimum of 2 years experience in repairing and replacing general building systems and equipment, interpreting and planning the execution of work orders and work detail and estimating project repair and replacement costs. Ability to perform effective and efficient work both independently and with others required. Ability to maintain a secure, clean, and detailed working place and storage area required. Strong communication and people skills, problem solving skills required. Prior supervisory and management skills required. Good understanding of athletics teams, their needs and ability to build a strong relationship with the coaching staff.

**Leadership:**

Direct supervision and evaluation of work as a first-line supervisor over non-exempt staff including hiring, terminating, disciplining; or functional guidance and/or project leadership over exempt staff engaged in activities of a recurring basis.

**Physical Requirements:**

Considerable physical exertion required involving bending, stooping, crawling, climbing, lifting or carrying heavy items (over 50 lbs. -- 75 lbs.) and periodically (up to 1/3 of time) working in difficult or awkward positions.

**Working Conditions:**

Routine discomforts from exposure to moderate levels of heat, cold, moisture/wetness, noise and air pollution. May involve routine/occasional exposure to light chemical substances or hazards (radiation, chemicals, diseases, heights and moving parts).

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The intent of this classification specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. The University requires that all University employees whose assigned duties include some involvement with The University of Akron's intercollegiate athletics program, comply with all relevant NCAA Bylaws in performing their work.