

THE UNIVERSITY OF AKRON  
SCHOOL OF LAW  
**Amendment to Application for Admission to Law School**  
**Effective for Entering Class Fall 2018 and Later**

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Student Printed Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

UA Email Address: \_\_\_\_\_@zips.uakron.edu Cell Phone #: \_\_\_\_\_

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**As you know, when you applied for admission, you signed the following certification statement:**

*"...I certify that to the best of my knowledge the information herein is true. I understand that any misrepresentation of facts on this application could be cause for refusal of admission, cancellation of admission, or suspension or dismissal from the University if discovered subsequently. I acknowledge that I have a continuing duty to inform the School of Law as to any relevant information or change in circumstances that relate to any of these questions of which I became aware after the date of my signature below."*

**Character, Fitness, and Bar Exam Clearance**

All law schools are obligated to ensure that their law students have the necessary fitness and character to be lawyers. If you answer any of these questions affirmatively, you must provide an explanation, which must include the information outlined below. You may attach this statement of explanation to your application electronically or e-mail it separately to [lawstudentaffairs@uakron.edu](mailto:lawstudentaffairs@uakron.edu).

You have a duty to be truthful and accurate as well as a duty to reveal all information even if you do not have complete documentation. You need to disclose details of the result of any criminal charges. Even if the charges were dismissed, adjudication was withheld, a conviction was reversed, a conviction was set aside, a conviction was **vacated**, a conviction was **expunged**, or the **record sealed**, you **must** provide disclosure. Contrary advice by legal counsel does not exempt you from this requirement. The charges of driving under the influence of alcohol, driving under the influence of drugs, and reckless driving must be disclosed as criminal charges.

Your answers to these questions are confidential and are limited to a determination of your character and fitness to practice law. You are under a **continuing obligation** to notify the Admissions Office of any changes in your answers to these questions up until the time of your enrollment. Once enrolled, you are under a **continuing obligation** to notify the Assistant Dean of Student Affairs in a timely fashion of any changes in your answers to these questions.

**DIRECTIONS:** Review and answer **QUESTIONS 1 - 18** with "YES" or "NO" as you did on your original application to law school AND include responses from any previously submitted amendment form. **THIS AMENDMENT FORM WILL NOT BE REVIEWED UNLESS EVERY QUESTION HAS BEEN ANSWERED.**  
Incomplete forms will be returned unprocessed to your UA Email.

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**Continuing Duty to Inform / Amendment to Application for Admission**

1. \_\_\_\_\_ Were you ever involved in a disciplinary matter at a college or university; placed on disciplinary (non-academic) probation at a college or university; regardless of the outcome, have you ever been charged with, penalized for, or adjudicated guilty of a violation of a college or university honor code; or have you ever been suspended or dismissed from a college or university, including any actions or legal proceedings that were dismissed, expunged or sealed including any actions or legal proceedings that were dismissed, expunged or sealed?
2. \_\_\_\_\_ Regardless of the outcome, have you ever been the subject of disciplinary action for plagiarism at any educational institution?
3. \_\_\_\_\_ Are there any disciplinary (non-academic) charges from any educational institution pending against you?

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4. \_\_\_\_\_ As a member of any profession, have you ever been subject to disciplinary action by a licensing board or professional association, or had any license denied, suspended, or revoked, including any complaints that were dismissed, expunged or sealed?
  5. \_\_\_\_\_ As a member of any profession, have you ever been removed from office, public or private, because of conduct reflecting upon your character or charged with conduct reflecting on your character that could result in removal from office?
  6. \_\_\_\_\_ Are there any criminal charges pending against you?
  7. \_\_\_\_\_ Have you been arrested, charged, formally accused, cited, fined, posted bail, subject to a restraining order, or ordered to do community service for the violation of any law (including any juvenile or expunged matters, but excluding traffic or parking violations)?
  8. \_\_\_\_\_ Have you ever been or are you currently a party to or otherwise involved (except as a witness) in any criminal or quasicriminal action or legal proceeding (including, but not limited to, a misdemeanor, minor misdemeanor, traffic offense or felony), including any actions or legal proceedings that were dismissed, expunged, or sealed?
  9. \_\_\_\_\_ Have you ever been or are you currently a party to or otherwise involved (except as a witness) in any action or legal proceeding in a juvenile court, including any actions or legal proceedings that were dismissed, expunged or sealed?
  10. \_\_\_\_\_ Have you ever been summoned for a violation of any statute, regulation or ordinance?
  11. \_\_\_\_\_ Do you have any outstanding or unpaid fines, court costs, or tickets, including those for traffic or parking violations?
  12. \_\_\_\_\_ Have you ever been granted immunity from prosecution?
  13. \_\_\_\_\_ Have you ever been cited or arrested for contempt of court for any reason, including, but not limited to, failure to appear as a witness or answer a subpoena or a jury summons?
  14. \_\_\_\_\_ Have you ever been the subject of a court martial hearing, dishonorably discharged from military service, or administratively separated from military service with other than an honorable discharge?
  15. \_\_\_\_\_ Have you ever been terminated, suspended, disciplined, laid-off, or permitted to resign in lieu of termination from any job?
  16. \_\_\_\_\_ Have you ever been sued for a non-criminal act that was alleged to have been intentional?
  17. \_\_\_\_\_ Have you been cited or fined for any moving traffic violations within the last ten years (including moving violations that were dismissed, reduced, or removed from your record)?
  18. \_\_\_\_\_ Have you ever been arrested for or charged with operating a vehicle while under the influence of drugs or alcohol?
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**When preparing this amendment, submit a DETAILED statement below or on a separate sheet, attach any explanatory documentation that includes the following information (please be as SPECIFIC as possible):**

1. Date of incident and your age at the time of the incident
2. Parties involved
3. Description of incident
4. Result (expunged, dismissed, probation, arrest, incarceration, etc.)
5. Degree of misdemeanor or felony and code section (Ohio Revised Code or other state or city code involved)
6. Copy of official court documentation, if applicable
7. Information related to post-sentence events (pardon, etc.), if applicable

**Failure to fully disclose may result in dismissal from the School of Law.**

Submit electronically to the law dean's office at [lawstudentaffairs@uakron.edu](mailto:lawstudentaffairs@uakron.edu). You will be notified of status via your UA email.

**Amendment:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reason:** \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

Name (printed): \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Direct questions to Assistant Dean Charles Oldfield ([cwo@uakron.edu](mailto:cwo@uakron.edu)) or Mary Cooke ([mec@uakron.edu](mailto:mec@uakron.edu)) in the Office of Student Affairs located in Rooms 105 and 103 of the law school's administrative suite.

FOR OFFICE USE ONLY	
Reviewer Name _____	Date _____
Refer to Student Disciplinary Committee: Yes _____ No _____	
Comments: _____	
_____	
_____	
07/19/2018	